



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	LAKHIMPUR KENDRIYA MAHAVIDYALAYA
Name of the head of the Institution	Dr. Golap Sarma Boruah
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09435085541
Mobile no.	9435085541
Registered Email	lkmnlp@gmail.com
Alternate Email	drgsboruah@gmail.com
Address	P.O. Charaimoria, North Lakhimpur, Dist. Lakhimpur, Pin. 787032, Assam.
City/Town	North Lakhimpur
State/UT	Assam
Pincode	787032

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mr Suraj Chetry			
Phone no/Alternate Phone no.		09854753490			
Mobile no.		9854753490			
Registered Email		surajchetry2015@gmail.com			
Alternate Email		lkmnlp@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	C	1.54	2019	15-Jul-2019	14-Jul-2024
1	C++	6.8	2004	15-Sep-2004	14-Sep-2009
<b>6. Date of Establishment of IQAC</b>			27-Dec-2004		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Preparation of College		08-Jun-2018		650	

Academic calendar	365	
International Yoga Day	21-Jun-2018 1	300
Surgical strike day celebration	29-Sep-2018 1	133
National Voters Day	25-Jan-2019 1	63
Literacy survey	28-Feb-2019 1	154

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lakhimpur Kendriya Mahavidyalaya	State Govt.	State Govt.	2019 1	7064303
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. The IQAC chalks out the annual plan of action in the beginning of the session in association with the Curriculum innovative committee. 2. The IQAC monitors and documents the activities of different committees, clubs, cells etc. for harmonious development. 3. Construction of new RCC building for class room from Assam Govt. grant 4. Preparation for the NAAC visit in the year 2019. 5. Conducting Feedback system, analyzing and discussing as well as forwarding

suggestions to be implemented for continuous development in this regard is another important contribution of IQAC.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
1. Renovation and beautification of the College Campus.	Plantation and Earth Filling is done by the college
2. Setup of Power Point Presentation facility Classroom and renovation of existing classrooms.	1 nos. of PPT classrooms have been extended
3. Computer Lab upgradation .	Tender for the work has been invited from party
4. Addition of New Books in Library	Added 1112 nos. of Books in Library.
5. Meeting with students and other stake holder	Done
6. Carrying out Social Service through NSS.	Three Programme have been organised under NSS
7. Organizing Community Development and Awareness programmes.	Need based community development and Awareness programmes have been organised
8. Organizing extension educational programme at neighbouring schools.	Yes
9. Field study to be conducted by various Departments.	Field studies have been successfully conducted by various Departments
10. Holding Departmental Seminars by all the Departments.	All the Departments have successfully conducted Departmental Seminars and Group Discussions

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	29-Aug-2023

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

17-Jun-2020

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission	2020
Date of Submission	29-Jun-2020
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum planning and delivery through a well planned documented process including Academic Calendar and conduct of continuous internal assessment. Response : Lakhimpur Kendriya Mahavidyalaya follows the syllabus and curriculum set by Dibrugarh University as the college is affiliated under Dibrugarh University and all the guidelines, circulars are forwarded to the college through website and postal. • Internal Semester Monitoring Committee (ISMC) prepares the Academic Calendar every year based on the Academic Calendar of Dibrugarh University. • Before the beginning of each new session, class routine and academic calendars are distributed among the faculty members of the college. • Each department prepares their own class routine and distributed among the departmental faculties and shares the same in departmental Whats app groups. • Teachers must maintain Diary which is checked by the Principal of the college at the end of every Academic Year. • To develop the student personality and communicative skills, the college conducts lectures, seminars, workshops, popular talks etc in time to time. • The college also conduct some extension activities in nearby villages specially Borimuri Bodo Gaon, (adopted village of the college). However field study, field trip and other extension activities have been taken by the different cells and committees of the college. • College academic calendar includes seminars, home assignments, field work, group discussions for students. • The college is equipped with an up-to-date central library along with departmental libraries. Besides, students are motivated to use Digital Library in the beginning of academic year. Internal Evaluation • Continuous assessment is conducted through sessional tests. The question paper for every internal examination is prepared by the respective department and forwarded to the examination committee (Internal Semester Monitoring Committee).The examination committee prepares the schedule of the exam , invigilation duties, question papers and procures necessary materials for the conduct of exams in various classrooms. The duty list and exam time table is notified and distributed among faculties for the smooth conduct of the exams. After the evaluation, marks are notified in the departmental notice board and evaluated answer scripts are shown to the students to find out their drawbacks. Thereafter answer scripts are keeping in every department for Internal Assessment (IA) records. Besides of this, the learning levels of students are monitored through class tests, home assignments, group discussion, seminar presentation etc. Tutorial, Remedial classes are conducted for the slow learners. Counseling classes are also provided for vocational guidance and personality development for the 6th semester students. On the the otherhand feedback system is also provided for Teachers, Students for every year. An internal feedback committee is formed for this purpose so that the feedback system is maintained every year. The College have an Alumni Association which is working for the development of the college. There are nine departmental alumni cell in the college.The alumni cells are

working for the development of department in particular and for the College in general.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
UG	0	Nil	3	Employability	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honors in different subjects	01/08/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education	12
BA	Travel and Tourism	26
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

#### Feedback Obtained

The institution has a mechanism of teachers' feedback system through which the teachers are assessed through the feedback form. The feedback forms are distributed among the students and it is analyzed by the feedback committee and finally the reports are submitted to the authority for rectification. Besides, the faculty members daily maintains individual diary for self assessment. After the completion of the academic year the authority or the Principal checked out the diary. Finally the Principal advises the teachers to develop their lacking or drawbacks. Such a way the teachers' activities are measured. The students of the college are also measured their academic performances in every year through examinations like sessional test, group discussion, seminar, class test and their attendance. For the development of poor students special classes have arranged to fill up the gap through the remedial and tutorial classes except the regular class routine. Moreover students attendance are also calculated or have a system of getting clearance from the HOD of the department at the time of examination form fill up. Such a manual way the student feedback system is continued in the college in every year. At the time of admission, a counseling programme is maintain in every year through which all the duties and responsibilities will have to put forwarded by the guardians or parents by a speech delivered by the authority or the principal of the college. Specially, the Academic In charge of the college, put forwarded the examination schedule as per the internal academic calendar of the year. Here he also mentions the duties in this semester system. Moreover, at least two guardian meets are held in every academic year enabling to get feedback and inputs from the parents. The students who have poor attendance, absence in the internal examinations and getting poor marks etc the parents or guardians of those students are called by the authority through the web portal msgs and advised them to improve their children. Besides, a form is given by the feedback committee in mid of the semester to the parents or guardians for the assessment. The institution has a mechanism of teachers' feedback system through which the teachers are assessed through the feedback form. The feedback forms are distributed among the students and it is analyzed by the feedback committee and finally the reports are submitted to the authority for rectification. Besides, the faculty members daily maintains individual diary for self assessment. After the completion of the academic year the authority or the Principal checked out the diary. Finally the Principal advises the teachers to develop their lacking or drawbacks. Such a way the teachers' activities are measured. The students of the college are also measured their academic performances in every year through examinations like sessional test, group discussion, seminar, class test and their attendance. For the development of poor students special classes have arranged to fill up the gap through the remedial and tutorial classes except the regular class routine. Moreover students attendance are also calculated or

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Three Years Degree Course	300	332	291

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	598	0	27	0	0

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	16	2	2	0	4
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the mentoring system all the regular teachers of the college are engaged as mentors to students admitted. At the beginning of the new academic session, the mentors are provided with basic facts regarding the students under their mentorship, that have been obtained during admission so as to enable them identify the academic, social and financial backgrounds of the mentees. Thereafter the mentors meet the students formally in normal class time before they start the regular classes. The mentors generally discuss and counsel them regularly about their academic progress, attendance and other issues (if any). The mentors also provide mental health supports if required. In case where they think that the mental health problem of any mentee is beyond their purview, they suggest the student to visit to the psychological counsellor. Apart from formal sessions, mentors often meet the students as and when required, the students can approach the mentors at their convenience. The mentors try not only to counsel the students to improve their academic filed, but also guide them in achieving their goals and help them in coping with different unfavourable situations if required. Their one-to-one correspondence enables the mentors to instill human and moral values like social responsibility, ethics etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
598	27	1 : 22

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	27	0	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms



2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6th Semester	29/05/2018	14/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a part of internal evaluation two sessional examinations are conducted by the college as per instruction of Dibrugarh University. After each examination marks are displayed on the departmental notice board. Students' grievances of any related to internal assessment or sessional examination marks redressed with transparency. To resolve the grievances, students are allowed to interact with teacher. Absentees in sessional or internal examinations are provided chance to appear in the internal examination by conducting special internal examinations for them. Apart from these, the concerned teacher arranged for class tests for students in regular basis to check their academic progress after end of each chapter of a specific unit. They have introduced MCQ type class test, that can help to evaluate their academic progression and help the mentor to provide guidance accordingly. The students are also assigned homework, term papers, project works to encourage for group discussions and seminar presentations by using ICT etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Lakhimpur Kendriya Mahavidyalaya is affiliated to the Dibrugarh University and follows the academic calendar prepared by the University. Besides this the college circulate academic calendar amongst the students prepared by the Curriculum Innovation Committee (CIC)/ Academic Council of the college in conjunction with the University Academic calendar. It is a systematic tabulation of activities done in for the whole year to allow the students and the teachers for making plan in which academic policies are enacted. It is strictly based on session structure. The academic year comprises 1st, 3rd and 5th Semester (July to December) and 2nd, 4th and 6th Semester (January to June). It contains schedules for the commencement of classes, field studies, tentative dates of sessional Examination result declaration, College week and different activities conduct by the college, important days to be observed and many more.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.lkmahavidyalaya.edu.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Degree with Honors	158	93	58.86

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.lkmahavidyalaya.edu.in>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Not applicable	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	0	0	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	0	0	Not applicable	Not applicable	Nil

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not applicable	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	1	1.46

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	1
Education	1
Philosophy	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	14	0	0
Presented papers	0	14	0	0
Resource persons	0	1	0	0

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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Surgical strike day celebration	NSS unit, LKM	21	112
Literacy day celebration	NSS unit and Dept. of Education, LKM	3	60
National Voters Day	Electoral Literacy Club	19	154

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	Not applicable	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS unit, LKM	Cleanliness drive at Moidomia Tiniali	4	26
<a href="#">View File</a> <a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Not applicable	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Not applicable	Not applicable	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Not applicable	0
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**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4334561	4334561



Existing	31	1	14	1	0	7	8	50	0
Added	0	0	0	0	0	0	2	0	0
Total	31	1	14	1	0	7	10	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2884330	2729742	5000000	4334561

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Lakhimpur Kendriya Mahavidyalaya possesses various physical and academic facilities consisting of Laboratory, Library, Digital Classroom, Digital Conference Hall and Auditorium besides other essential infrastructures. The college has a well equipped computer laboratory and two other departmental laboratories. In addition, the existing departments along with the office have computers and internet facilities. The laboratories are maintained and regularly monitored by the Laboratory Assistants under the supervisions of the respective HoDs. The computer laboratory is regularly upgraded with soft ware packages and installed with antivirus packages. The college is also furnished with well equipped classrooms, some of them with digital facilities including projectors, LCDs and white boards. Besides the college has an up-to-date indoor stadium to serve as a strong platform for physical fitness and organized District and State level competitions. The college has a Gymnasium to maintain physical fitness both the students and the staff. The college has fire extinguishers that are maintained and placed with safety norms. The college auditorium facilitates a powerful platform for upholding seminars, workshops, meetings and cultural activities of the college. The college library is partially automated with software SOUL 2.0 having more than 11861 nos. of printed books along with Journals, Magazines, News paper and Reference books. The library is also well equipped with computers, printers, Xerox machine and a spacious reading room along with LAN. The library has an advisory committee for maintaining all round functioning of the library activities. The college has a herbal garden with several species of valuable species of plants which helps to promote environmental awareness among the student community as well as local surroundings. The college has an Eco Club to maintain the gardening in the college campus besides conducting regular and specific cleanliness programs and to keep the college campus clean. The college has also various committees to monitor various activities both infrastructural and academic.

<https://www.lkmahavidyalaya.edu.in>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship	33	82500
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Career Counselling	29/03/2019	97	AROHAN
Yoga and Meditation	21/03/2019	51	NSS and IQAC
Personal Counselling and Mentoring	06/04/2019	97	Information and Career Counselling Cell, LKM
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	0	0	0	0
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### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Not Applicable	0	0	Nil	0	0

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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	B A Degree	Assamese	Dibrugarh University	MA
2019	1	B A Degree	Education	Dibrugarh University	MA
2019	1	B A Degree	Poltical Science	Dibrugarh University	MA

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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0

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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Competition in Annual College Week, Festivals, etc.	Within the College	105

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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	Nil	Nil	Nil	Nil	Nil

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#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Lakhimpur Kendriya Mahavidyalaya has a very active and dynamic Students' Union (LKMSU). Lakhimpur Kendriya Mahavidyalaya Student's Union (LKMSU) is a body of very ethically and morally sound, politically conscious and socially committed students. The LKMSU is constituted and functions in accordance to the Constitution of LKMSU and under supervision of the college authority and the respective faculty in-charges. Objectives of the Students' Union is to promote mutual contact and spirit of oneness among students of the college. The students are motivated for democratic outlook by their active participation in the Students' Election held regularly through a transparent procedure, strictly adhering to the norms laid down by the Lyngdoh Committee. The different portfolio holders of the Students' Union played active role in maintaining the required discipline and decorum of the college. The LKMSU plays the most vital catalytic role for maintaining the much needed close and cordial relationship



of the students with the college administration and teachers of the college. Besides organizing and playing role in managing different in-house activities like, College Week, Inter College Debate Competition, talks, seminars, Games and Sports and cultural festivals. The LKMSU also helps the students to groom their leadership quality which is evident from the fact that many of its ex-office bearers turned into renowned social workers, representatives to the local governance bodies. The representatives of the LKMSU are also nominated always as members in the short-term committees constituted to look after different events or to manage crisis arising out of some special situations.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

324

5.4.3 – Alumni contribution during the year (in Rupees) :

24600

5.4.4 – Meetings/activities organized by Alumni Association :

A plantation programme was taken by Alumini ,LKM on 1 May, 2019 on the occasion of May Day at college campus.They have planted more than 30 sapling on the day where the local people also joined the programme. Alumni Association had participated actively in the Second Cycle of NAAC PEER team visit.Moreover the association installed 3(Three) nos of Aqua Guard for the students in this year.They are maintaining regular sitting three months back.A decision is taken to register the association under the society act 1860.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

According to the affiliating university rule the college has Internal Semester Monitoring Committee (ISMC) which conducts all academic activities of the college, class routine and academic calendars are designed in the meeting. Moreover time table is fixed for major test, seminar, unit test etc. The administrative works are looked after by the principal. He also monitors the attendance of the teaching and non-teaching staff of the college. The vice-principal conducts meeting with HODs to discuss new techniques to improve the class room activities. The IQAC Co-coordinator looks after the academic activities of the college. He also encourages the teachers to participate in various Workshops, Seminars, Conferences, Professional Development Programmes, Short Term Course, Orientation Course, Refresher Courses and other academic activities and keep records of the same. The college has different committees, Board, Club, Cell, units, union to perform various activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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Curriculum Development	<p>1. Curriculum Development: - Curriculum is designed and developed by the affiliating university. The faculty members of each departments of the college try to follow the curriculum in the effective way for the betterment of the students .At the beginning of the academic session the curriculum innovative committee, (CIC) LKM takes various strategy in order to enhance the curriculum in all respects of the college. The committee prepares the yearlong academic calendar and look into various activities to be implemented through the departments, NSS Unit and IQAC.</p>
Teaching and Learning	<p>2. Teaching and Learning: - Teaching and learning criterion is one of the important issues of the Education institution. The Authority ensure in the proper functioning of the institution. In this regards the authority normally takes care and provides the facility as per capacity on availability and requirement. For example shortages of faculty in the departments are fulfilled through the engagement of contractual teachers for classes. The faculty members of the college take their classes as per the departmental class routine. The department conducts seminar, group discussion and examine the home assignments etc. Every department prepare course plan as per semester and develop the departmental class routine.</p>
Examination and Evaluation	<p>3. Examination and Evaluation: - Final examinations are conducted as per the affiliating university examination program. Two internal sessional examinations are conducted by the college for each semester. The marks of the Internal Examination are added with the Final Examination marks of the University. Practical examinations for some particular departments are also conducted by the college. Need based suggestions are provided to the student for future development.</p>
Research and Development	<p>4. Research and Development: - The faculty members of the college are encourage to organize and participate national, international and state level seminar, workshop etc. Moreover the faculty members of the college are asked to avail for major and minor research project works and publish the</p>

	same in research journals. The IQAC takes responsibility for informing the sponsorship available through different Government and NGOs.
Library, ICT and Physical Infrastructure / Instrumentation	6. Library: - The M.C. Roy Library, LKM has been digitalized. There are separate reading room for boys and girls. CCTV facilities are also available. Daily news paper Assamese and English, Journals, previous years question papers are available in the college library.
Admission of Students	5. Admission of students: - In the college website prospectus are available. Online admission with cashless transaction is also available. Generally admission is done on merit basis by following the state Government Rules.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Finance and account section is computerized partially.
Examination	Final examination forms, fees collection, etc. are done in online mode.
Student Admission and Support	1. Registration at affiliating university is done in online mode. 2. The admission procedure is fully computerized.
Planning and Development	On line platform is used for planning and tendering by the Institution in all respects.
Administration	The administrative works are done through online system.

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
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#### 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2019	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Welfare Fund,LKM	Staff Welfare Fund,LKM	Scholarship from Government.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college authority monitors all the expanses and income and keeps record for the same. The college conducts both internal and external financial audits regularly. After the audit, the report is being placed in the governing body meeting for approval. The government audits are also done in due time. Till the date all the audits of the institution both internal and external audits are completed successfully.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	No
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Principal
Administrative	Yes	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Feedback about Students was received from the Parent-Teacher meeting. 2. Parents ensuring the attendance of students regularly. 3. The representative of the Teachers and Parents plays an important role for overall management and development of the College through the Governing Body.

6.5.3 – Development programmes for support staff (at least three)

1) A day programme on computer training was organized for Office management system and imparting computer skills. 2) International Yoga Day is observed on 21st June 2018 for support of staff in the college premise. 3) Authority encourages staff to perform with their extra cultural activities in various meetings.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Cleanliness programme are taken through Students and NSS of LKM from time to time in different events. 2. Aqua Guard are newly placed at different place in the college campus to improve drinking facility. 3. Plantation programme is taken by IQAC and NSS, LKM in the college premise and in the adopted village Borimori Bodo Gaon on various occasions.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	International Yoga Day	21/06/2018	21/06/2018	21/06/2018	300
2018	Preparation of College Academic calendar	06/08/2018	06/08/2018	06/08/2018	591
2018	Surgical strike day celebration	29/09/2018	29/09/2018	29/09/2018	133
2019	Literacy survey	28/02/2019	28/02/2019	28/02/2019	63
2019	National Voters Day	25/01/2019	25/01/2019	25/01/2019	154
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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which was published on 28/11/1994 for students and there is a govt. Guidelines in respect of teaching and non-teaching staff for govt. and provincialised colleges of Assam. Follow up: - As per constitutional guidelines, students have maintained rules and regulations of the constitution of LKMSU. Teaching and non-teaching staff of the college has maintained their duties as per the guidelines of higher education departments, Govt. of Assam. 1) The code of conduct is displayed on the Website. 2) There is a committee to monitor to the code of conduct. 3) College organizes Professional ethics programmes for Students and other staff also. 4) Annual awareness programmes on code of conduct are organized.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World environment day	05/06/2018	05/06/2018	86
Independence day	15/08/2018	15/08/2018	90
World literacy day	08/09/2018	08/09/2018	63
National voter's day	25/01/2019	25/01/2019	65

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College initiated for the greening the campus are as follows -1. Use of Bicycles, 2.Pedestrians' Friendly pathways, 3.Ban on use of plastic ,4. landscaping with trees and plants 5.Create a Garden.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practice-1 1. Title of the Practice Yoga 2. Objective of the Practice: - The main objectives of yoga are as Follows- (a) To enable the student to have good health. (b) To Practice mental hygiene. (c) To emotional stability. (d) To integrate moral values, (e)To attain higher level of consciousness, (3) The Practice: Yoga can prepare students physically and mentally for the integration

of their physical, mental and spiritual facilities so that the student can become healthier, saner and more integrated members of the society and of the nation. Yoga education can enhance all the activities of the students in academics or sport or social level. Yoga techniques Provide improve attention in studies, better stamina and co-ordination for sports and a heightened awareness and balance attitude for social activities. (4) Limitations of yoga: - The risks of yoga cause injuries that are mainly physical and intense. Followings are the limitations of yoga and suggestion to the students- a) Yoga can cause physical injuries. b) Yoga poses physical Risks. c) The Risk of having a stroke. d) Hot yoga is not for everybody and every age. Best Practice-1 1. Title of the Practice Yoga 2. Objective of the Practice: - The main objectives of yoga are as Follows- (a) To enable the student to have good health. (b) To Practice mental hygiene. (c) To emotional stability. (d) To integrate moral values, (e)To attain higher level of consciousness, (3) The Practice: Yoga can prepare students physically and mentally for the integration of their physical, mental and spiritual facilities so that the student can become healthier, saner and more integrated members of the society and of the nation. Yoga education can enhance all the activities of the students in academics or sport or social level. Yoga techniques Provide improve attention in studies, better stamina and co-ordination for sports and a heightened awareness and balance attitude for social activities. (4) Limitations of yoga: - The risks of yoga cause injuries that are mainly physical and intense. Followings are the limitations of yoga and suggestion to the students- a) Yoga can cause physical injuries. b) Yoga poses physical Risks. c) The Risk of having a stroke. d) Hot yoga is not for everybody and every age. Best Practice-2 1. Title of the Practice:- Model village. 2. The college adopted a model village at Borimuri Bodo Gaon Charaimoria, Lakhimpur which is about 2 (Two) K.M. distance from the institution. The NSS unit of our collage rendered their services every year with three objectives' i.e. Environmental awareness, educational awareness and Health awareness. 3. The context.- It is very important to visit the model village, but due to busy schedule of the semester system provide less time to visit for such activities. 4. Best Practice: - During this year the NSS unit has planted plants in the Campus of Borimori L.P. School on the day of "world environment Day and take necessary steps to protect the plants. 5. Success and problems:-In this year NSS unit of L.K.M. has organised awareness programme about Environment and they understand about the importance of environment. The problem is that the village people who work hard for their daily bread and they are unable to attend programme in time to learn about environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.lkmahavidyalaya.edu.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Title of the Practice:- Adopted Model village 2. The college has adopts a model village at Borimuri Bodo Gaon Charaimoria, Lakhimpur which is about 2 (Two) K.M. distance from the institution. The NSS Unit, Eco Club, Carrer Counselling Cell of our college is rendering their services every year with the three objectives- (a) Environmental awareness, (b) Educational awareness and (c) Health awareness 3. The context: Lakhimpur Kendriya Mahavidyalaya has adopted a village viz. Borimuri Bodo gaon from the inception of the college. So the College tries to upgrade the model village in all aspects though only three aspects have targeted to fill up the gap in utmost level. So the unit or the cells of the college organises different awareness programmes in the village in



time to time. 4. Best Practice: The NSS Unit or the Eco Club arranges the programmes in collaboration with their Club or the SMC of the Borimuri Bodo LP School. On the day of "world environment Day the NSS unit has planted plants in the Campus of Borimori L.P. School and an Awareness programme was held in presence of the villagers where a resource person named Dr Deba Kanta Saikia was there and delivered speech on the environment green and clean and advised to take necessary steps to protect the plants. Such a way a year long agenda have been maintained in every year. On the other hand a mission have been taken to educate 100 literary of the Borimuri Bodo Gaon. So the Counselling Cell of the College have tries to organise awareness programme for it. As a result the College have achieved 60 female have gained literate through this mission. NSS unit of the College tries to educate or aware in health sector also. So different awareness programme on health issues are organised by appointing Medical practitioners or counsellors in time to time. Conclusion : NSS unit of L.K.M. is organising awareness programme about Environment, Education and Health issues in time to time. The College is fully devoted to upgrade the village to be a model village in the district and the College is hopeful to fill up it.

Provide the weblink of the institution

<https://www.lkmahavidyalaya.edu.in>

### **8.Future Plans of Actions for Next Academic Year**

Lakhimpur Kendriya Mahavidyalaya is a rural based college situated at the east corner of the district. The college is only 1 (one) stream i.e Arts. So in every moment it tries to develop in academic and infrastructural. The College building is constructed in low land from the very beginning. The College tries at utmost care for the upliftment of the students. Moreover the teaching staffs of the College are very dynamic and energetic. The College is affiliated under the Dibrugarh University, so all the academic issues are maintained through it. As per the University rules or govt rules the institutions have formed around 32 committees or cells for smooth conducting of the college. Sometimes the state govt have sanctioned financial assistance for the up gradation of the college. So the College proposes to implement the future of action for the next academic year. Particularly college takes initiatives on need basis of the action taken place. For the next academic year the following actions have been taken for implementation - 1. To set up digital classrooms. 2. To set up digital Library, 3. Construction of Administrative building. 4. To open new science stream. 5. To provide internet facility to all Departments. 6. Renovation and beautification of the College Campus. 7. Installation of PPT facility classroom. 8. Applying for UGC Scheme. 9. To activate the Committee/ Cells for the next year, particularly trace on community development and awareness programme. 10. Departmental Seminars and field project/ field study to be continued. 11. Renovation and up gradation of existing College Canteen. 12. Submission of Proposals for the sports facility to the State Govt of Assam. 13. To be continued of extension activities at adopted Village (Borimuri Bodo Gaon).