



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	LAKHIMPUR KENDRIYA MAHAVIDYALAYA
Name of the head of the Institution	Dr. Golap Sarma Boruah
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07636812860
Mobile no.	9435085541
Registered Email	lkmnlp@gmail.com
Alternate Email	drgsboruah@gmail.com
Address	Charaimoria, North Lakhimpur, Dist. Lakhimpur, 787032
City/Town	North Lakhimpur
State/UT	Assam
Pincode	787032

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mr. Suraj Chetry			
Phone no/Alternate Phone no.		09854753490			
Mobile no.		9854753490			
Registered Email		surajchetry2015@gmail.com			
Alternate Email		lkmnlp@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.lkmahavidyalaya.edu.in			
4. Whether Academic Calendar prepared during the year		No			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	C	1.54	2019	15-Jul-2019	14-Jul-2024
1	C++	6.8	2004	15-Sep-2004	14-Sep-2009
6. Date of Establishment of IQAC			27-Dec-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
World environment day,	05-Jun-2019 1		76		
International Yoga Day	21-Jun-2019 1		130		

World literacy day	08-Sep-2019 1	63
International Brotherhood Day	11-Sep-2019 1	142

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lakhimpur Kendriya Mahavidyalaya	Govt of Assam	Govt. of Assam	2020 1	3347673

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The IQAC chalks out the annual plan of action in the beginning of the session in association with the Curriculum innovative committee to conduct Departmental seminar internal Examination. 2. The IQAC monitors and documents the activities of different committees, clubs, cells etc. for harmonious development. 3. Educational tour / Field study programmes are successfully completed by IQAC which is funded by State Govt. of Assam, Higher Education department. 4. Preparation and finalization of Class Routine and Academic Calendar is an important contribution of IQAC. 5. STUDENTS INDUCTION PROGRAMME was organized by IQAC on 3rd March, 2020 in collaboration with information and career Counseling Cell, LKM.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1.Observing the days of National and International Importance.	Yes
2. Submission of proposals to state authorities for sports facilities.	Done
3. Registrsation of Alumini Association under Assam Society Act 1860	Under process
4. Extension activities in the adopted Village Borimuri Bodo Gaon	on goinig
5. Swachhata programme in the college campus.	Done under by different Department Students and NSS Unit,LKM
6. Feed back system is done continiously under the gudaiance of IQAC	Done yearly
7.Organizing Departmental field work programme along with students' annual excursion programme.	Executed
8. Holding Departmental Seminars by all the Departments.	All the Departments have successfully conducted Departmental Seminars and Group Discussions
9.Provision wifi for all the departments.	Under Process
10.Provision of online portal for uploading day-to-day activitiesof the departments and faculty members	Initiative taken
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	15-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2021

Date of Submission	26-Dec-2021
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Through a well-planned and documented process, the institution ensures effective curriculum planning and delivery. Lakhimpur Kendriya Mahavidyalaya follows the rules and regulation prescribed by Dibrugarh University as the college is affiliated under Dibrugarh University. All the guidelines, circulars are forwarded to the college through website and postal. The Choice Based Credit System (CBCS) course has been implemented in 2019 by Dibrugarh University. The college constitutes of a CBCS board which prepare Academic Calendar based on the Academic Calendar of Dibrugarh University. CBCS board also prepares the class routine for all the departments of the college. With the implementation of CBCS in 2019, duration of the classes is increased from 45 minutes to one hour. Before the beginning of each new session, class routine and academic calendars are distributed among the faculty members of the college. Each department prepares their own class routine and distributed among the departmental faculties and shares the same in departmental Whatsapp groups. . Before the beginning of each new session, the distribution of portions of the syllabus among the faculty and a sketch of the course plan is prepared by each department and submitted to the Principal of the College. College academic calendar includes seminars, home assignments, field work, group discussions for students. Teachers must maintain Diary which is checked by the Principal of the college at the end of every Academic Year. The college is equipped with an up-to-date central library along with departmental libraries .Besides; students are motivated to use Digital Library in the beginning of academic year. To develop the student personality and communicative skills, the college conducts lectures, seminars, workshops, popular talks etc in time to time. The college also conduct some extension activities in nearby villages specially Borimuri Bodo Gaon, (adopted village of the college). However field study, field trip and other extension activities have been taken by the different departments, NSS and committees of the college. The COVID pandemic from March 2020, normal activities of the college were interrupted. Internal Evaluation • Continuous assessment is conducted through sessional tests. The question paper for every internal examination is prepared by the respective department and forwarded to the examination committee (CBCS Board).The examination committee prepares the schedule of the exam , invigilation duties, question papers and procures necessary materials for the conduct of exams in various classrooms. The duty list and exam time table is notified and distributed among faculties for the smooth conduct of the exams. After the evaluation, marks are notified in the departmental notice board and evaluated answer scripts are shown to the students to find out their drawbacks. Thereafter answer scripts are keeping in every department for Internal Assessment (IA) records. Besides of this, the learning levels of students are monitored through class tests, home assignments, group discussion, seminar presentation etc. Tutorial, Remedial classes are conducted for the slow learners. Counseling classes also provided for vocational guidance and personality development for the 6th semester students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honors and Non honors	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education Department	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback obtaining is an important factor for overall development of an academic institution. The IQAC of Lakhimpur Kendriya Mahavidyalaya prepared an offline feedback form for students and Parents. The feedback form contains the

following heads. In each head, there are five options provided like Outstanding, Excellent, Good, Average and not satisfactory. IQAC already formed a "Feedback Scrutiny and Verification Committee" for analyzing the feedback forms through which the authority can assess the overall development, weakness, challenges and strength of the institution. Students Feedback: The institution has a mechanism of feedback system through the students. The students assessed teacher, Employees and over all facilities provided by the Institution. The feedback forms are distributed among the students and collected from the students within the stipulated time. There after the feedback forms are analysed by the feedback committee and finally the reports are submitted to the authority for necessary action as per the report of the committee. Parents Feedback: The institution has a mechanism of Parents feedback system. The Feedback forms of the Parents are sent to them through the students and there after collected and analysed by the Feedback committee. The report of the committee is placed before the Authority as necessary for further action. Teachers Feedback: The Teachers of the college assess students overall performances every year through examinations sessional test, group discussion, seminar, class test, and through Counselling etc. Moreover students attendance are also calculated or have a system of getting clearance from the HOD of the department at the time of examination form fill up. Such manual way the student feedback system is continued in the college in every year. The report is placed before the Authority through the feedback committee for necessary action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major	300	343	295
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	596	0	27	0	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
27	16	2	2	0	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Monitoring plays a pivotal role in the teaching-learning process at the undergraduate level, serving as a critical bridge between academic institution and holistic development. Mentors provide personalized guidance and support to students, helping them navigate the complexities of their academic journey. They offer valuable insights in to course selection, study techniques and time management, tailoring their advice to individual learning styles and aspirations. This personalizes approach fosters a sense of belonging and confidence among UG level students, empowering them to take ownership of their education. Considering the above factors Lakhimpur Kendriya Mahavidyalaya, under the mentoring system all the regular teachers of the college are engaged as mentors to students admitted. At the beginning of the new academic session, the mentors are provided with basic facts regarding the students under their mentorship, that have been obtained during admission so as to enable them identify the academic, social and financial backgrounds of the mentees. Thereafter the mentors meet the students formally in normal class time before they start the regular classes. The mentors generally discuss and counsel them regularly about their academic progress, attendance and other issues (if any). The mentors also provide mental health supports if required. In case where they think that the mental health problem of any mentee is beyond their purview, they suggest the student to visit to the psychological councillor. Apart from formal sessions, mentors often meet the students as and when required, the students can approach the mentors at their convenience. The mentors try not only to counsel the students to improve their academic filed, but also guide them in achieving their goals and help them in coping with different unfavourable situations if required. The one-to-one correspondence enables the mentors to instil human and moral values like social responsibility, ethics etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
596	27	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nil	N/A
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Major	2019	06/05/2019	16/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A well-designed assessment system plays a pivotal role in the teaching-learning process at the college level. It serves as a powerful tool to gauge and enhance student's academic progress, guide instructional strategies and promote a culture of continuous process. It helps to measuring learning outcomes which

students have achieved the intended learning outcomes. Assessment also offers valuable feedback to both students and instructors. They highlight areas of strength and weakness, enabling students to focus areas that need improvement.

Moreover, through assessments, educators can identify specific areas where students may be struggling. It can help to promoting critical thinking of the students and able to solve complex problems. As a part of internal evaluation two sessional examinations have been conducted by the college as per instruction of Dibrugarh University. After each examination marks are displayed on the departmental notice board. Students' grievances of any related to internal assessment or sessional examination marks redressed with transparency.

To resolve the grievances, students are allowed to interact with teacher. Absentees in sessional or internal examinations are provided chance to appear in the internal examination. Apart from these, the concerned teacher arranged for class tests for students in regular basis to check their academic progress after end of each chapter of a specific unit. They have introduced MCQ type class test, that can help to evaluate their academic progression and help the mentor to provide guidance accordingly. The students are also assigned homework, term papers, project works and are encouraged for group discussions and seminar presentations by using ICT etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Lakhimpur Kendriya Mahavidyalaya is affiliated to the Dibrugarh University and followed the academic calendar prepared by the University. Besides this is the college has been circulated academic calendar amongst the students prepared by the Curriculum Innovation Committee/ Academic Council of the college in conjunction with the University Academic calendar. It is a systematic tabulation of activities done in for the whole year to allow the students and the teachers for making plan in which academic policies are enacted. It is strictly based on session structure. The academic year comprises 1st, 3rd and 5th Semester (July to December) and 2nd, 4th and 6th Semester (January to June). It contains schedules for the commencement of classes, field studies, tentative dates of result declaration, important days to be observed and more.

In conclusion, a well-designed assessment system is indispensable in the college level teaching-learning process, its selves as a dynamic tool for evaluating learning outcomes, providing feedback and guiding instructional practices. When implemented effectively it contributes significantly to the overall quality and effectiveness of higher education.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.lkmahavidyalaya.edu.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Major & General Course	150	113	75.33

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.lkmahavidyalaya.edu.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	IQAC, LKM and LIPSA and M.C Roy Library	05/10/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NA	NA	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Education	1
Assamese	5
Philosophy	1
English	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NA	NA	Nil	Nil	Nil	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	9	0	1
Presented papers	0	12	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness programme on Covid-19	NSS unit, LKM	17	118
Awareness programme on sanitization	NSS unit, LKM	22	86
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	NA	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS unit, LKM	Cleanliness activity at Charaimoria Chariali	11	51

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MoU	MoU for collaboration and online programs for terms and conditions	IQAC, North Gauhati College	01/06/2020	01/06/2021	300

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
North Gauhati College, Kamrup	01/06/2020	Research, Teaching-learning, Exchange of knowledge resource and publication of books, etc.	300

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
727207	727207

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
soul	Partially	2.0.0.12	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11014	1275603	552	95616	11566	1371219
Reference Books	813	393223	2	300	815	393523
e-Books	3139309	17823	0	5900	3139309	23723
e-Journals	6150	17823	0	5900	6150	23723
Journals	10	99845	0	2236	10	102081
CD & Video	34	8424	0	0	34	8424
Library Automation	84150	0	0	0	84150	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No	No	No	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	31	1	14	1	0	7	10	50	0
Added	0	0	0	0	0	0	0	0	0
Total	31	1	14	1	0	7	10	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
www.lkmahavidyalaya.edu.in	www.lkmahavidyalaya.edu.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2620466	2620466	727207	727207

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Lakhimpur Kendriya Mahavidyalaya possesses various physical and academic facilities consisting of Laboratory, Library, Digital Classroom, Digital Conference Hall and Auditorium besides other essential infrastructures. The college has a well equipped computer laboratory and two other departmental laboratories. In addition, the existing departments along with the office have computers and internet facilities. The laboratories are maintained and regularly monitored by the Laboratory Assistants under the supervisions of the respective HoDs. The computer laboratory is regularly upgraded with soft ware packages and installed with antivirus packages. The college is also furnished with well equipped classrooms, some of them with digital facilities including projectors, LCDs and white boards. Besides the college has an up-to-date indoor stadium to serve as a strong platform for physical fitness and organized District and State level competitions. The college has a Gymnasium to maintain physical fitness both the students and the staff. The college has fire extinguishers that are maintained and placed with safety norms. The college auditorium facilitates a powerful platform for upholding seminars, workshops, meetings and cultural activities of the college. The college library is partially automated with software SOUL 2.0 having more than 11861 nos. of printed books along with Journals, Magazines, News paper and Reference books. The library is also well equipped with computers, printers, Xerox machine and a

spacious reading room along with LAN. The library has an advisory committee for maintaining all round functioning of the library activities.

www.lkmahavidyalaya.edu.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Matric Scholarship	189	472000
Financial Support from Other Sources			
a) National	Post Matric Scholarship	189	472000
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and Meditation	21/06/2021	38	NSS,LKM and Vivekananda Kendra,Lakhimpur Bibhag
Personal Counselling and Mentoring	08/04/2020	35	Information and Career Counselling Cell
General Counselling	30/05/2020	45	Information and Career Counselling Cell,LKM
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.A	English	Distance	MA
2020	2	B.A	Education	Kazaironga University, NL College	MA
2020	2	B.A	Pol. Science	Distance, NL College	M.A
2020	2	B.A	Sociology	RGU, Sikkim University	M.A
2020	1	B.A	Economics	DR College	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	7
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week/Festivals	Within College	207
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Lakhimpur Kendriya Mahavidyalaya has a very active and dynamic Students' Union

(LKMSU). Lakhimpur Kendriya Mahavidyalaya Student's Union (LKMSU) is a body of very ethically and morally sound, politically conscious and socially committed students. The LKMSU is constituted and functions in accordance to the Constitution of LKMSU and under supervision of the college authority and the respective faculty in-charges. Objectives of the Students' Union is to promote mutual contact and spirit of oneness among students of the college. The students are motivated for democratic outlook by their active participation in the Students' Election held regularly through a transparent procedure, strictly adhering to the norms laid down by the Lyngdoh Committee. The different portfolio holders of the Students' Union played active role in maintaining the required discipline and decorum of the college. The LKMSU plays the most vital catalytic role for maintaining the much needed close and cordial relationship of the students with the college administration and teachers of the college. Besides organising and playing role in managing different in-house activities like, College Week, Inter College Debate Competition, talks, seminars, Games and Sports and cultural festivals. The LKMSU also helps the students to groom their leadership quality which is evident from the fact that many of its ex-office bearers turned into renowned social workers, representatives to the local governance bodies. The representatives of the LKMSU are also nominated always as members in the short-term committees constituted to look after different events or to manage crisis arising out of some special situations.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

376

5.4.3 – Alumni contribution during the year (in Rupees) :

32600

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association, Lakhimpur Kendriya Mahavidyalaya organises their executive meeting quarterly. Moreover the members of the association organised different awareness programmes and health check up camps. Moreover their participation at the time of last NAAC visit was so praiseworthy. They have interacted with the NAAC peer team members.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

According to the affiliating university rule the college has introduced CBCS Course and CBCS Board which conducts all academic activities of the college, Class routine and academic calendars are designed in the meeting. Moreover time table is fixed for major test, seminar, unit test etc. The administrative works are looked after by the principal. He also monitors the attendance of the teaching and non-teaching staff of the college. The vice-principal conducts meeting with HODs to discuss new techniques to improve the class room activities. The IQAC Co-coordinator looks after the academic activities of the college. He also encourages the teachers to participate in various Workshops, Seminars, Conferences, Professional Development Programmes, Short Term Course, Orientation Course, Refresher Courses and other academic activities and keep

records of the same. The college has different committees, units, union to perform various activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Yes ,the institution follows some strategic plan which are as under :- 1. Curriculum Development: - Curriculum is designed and developed by the affiliating university. The faculty members of each departments of the college try to follow the curriculum in the effective way for the students .At the beginning of the academic session the curriculum innovative committee, LKM takes some strategy in order to enhance the curriculum in all respects of the college. The committee prepared the yearlong academic calendar and look into various activities to be implemented through the departments, NSS Unit and IQAC.
Teaching and Learning	2. Teaching and Learning: -Since teaching and learning criterion is one of the important issues of the institution. Hence the authority has to ensure that whether it properly functional or not and if yes, then how can it measureable? In this the authority normally takes care and provides the facility as per capacity on availability as per requirement. For example shortage on faculty in the department of semester classes. The faculty members of the college take their classes as per the departmental class routine. The department conducts seminar, group discussion and examine the home assignments etc. Every department prepare course plan in per semester and develop the departmental class routine.
Examination and Evaluation	3. Examination and Evaluation: - Final examinations are conducted as per the affiliating university examination program. Two internal sessional examinations are conducted by the college for each semester. Practical examinations for some particular departments are also conducted by the college. Need based suggestions are provided to the student for future

	development.
Research and Development	4. Research and Development: - The faculty members of the college are encourage to organize and participate national, international and state level seminar, workshop etc. Moreover the faculty members of the college are asked to avail for major and minor research, project works and publish the same in research journals. The IQAC takes responsibility of informing the sponsorship available through different Government and NGOs.
Library, ICT and Physical Infrastructure / Instrumentation	6. Library: - The process of digitization is going on. There are separate reading room for boys and girls. CCTV facilities are also available. Daily newspaper Assamese and English, Journals, previous years question papers are available in the college library.
Admission of Students	5. Admission of students: - In the college website prospectus are available. Online admission with cashless transaction is also available. Generally admission is done on merit basis and need to follow the state Government Rules.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Online platform is used by the Institution for planning and tendering in all respect.
Administration	The administrative procedure is fully computerized.
Finance and Accounts	Finance and account section is computerized partially.
Student Admission and Support	The admission, Registration and Final examination forms fill up are done through online mode.
Examination	Final examination forms, fees collection, etc. are done in online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mr Sanjib	College	Assam Down	4000

Phukan and Mr
Suraj Chetry

Town University

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Preparation of Self Learning Materials for University and college learners	3	12/05/2020	18/05/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Welfare Fund, LKM	Staff Welfare Fund, LKM	Scholarship from Government.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college authority monitors all the expanses and income and keeps record for the same. The college conducts both internal and external financial audits regularly. After the audit, the report is being placed in the governing body meeting for due approval. The government audits are also done in due time. Till the date all the audits of the institution both internal and external audits are completed successfully.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
Nil	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	No	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1. Students Feedback are received from the Parent in Guardian Meet. 2. Parents ensuring the attendance of students regularly. 3. The representative of the Teachers and Parents plays an important role for overall management and development of the College through the Governing Body.</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>1) The faculty is supported to enhance their skill by inviting different Resource Person from various disciplines. 2) International Yoga Day is observed on 21st June 2019 for support of staff in the college premise. 3) Authority encourages staff to perform with their extra cultural activities in various meetings.</p>

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Cleanliness programme are taken through Students and NSS of LKM from time to time in different events. 2. The social cleaner person has been regularized for cleanliness purpose of the college . 3. Plantation programme is taken by IQAC and NSS, LKM in the college premise and in the adopted village Borimori Bodo Gaon on various occasions for green Environment.</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	World environment day,	05/06/2019	05/06/2019	05/06/2019	76
Nil	International Yoga Day	21/06/2019	21/06/2019	21/06/2019	130
Nil	World literacy day	08/09/2019	08/09/2019	08/09/2019	63

Nil	International Brotherhood Day	11/09/2019	11/09/2019	11/09/2019	142
Nil	Run for Unity	31/10/2019	31/10/2019	31/10/2019	121
Nil	National voter's day	25/01/2020	25/01/2020	25/01/2020	75
Nil	Road Safety Day	09/02/2020	09/02/2020	09/02/2020	120
Nil	Awareness programme on Covid-19	21/03/2020	21/03/2020	21/03/2020	135
Nil	Awareness programme on sanitization	30/03/2020	30/03/2020	30/03/2020	108
Nil	Cleanliness drive	02/10/2020	02/10/2020	02/10/2020	62

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women and Empowerment	08/03/2020	08/03/2020	20	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution has facilitated for alternate sources energy i.e. wheeling to the grid, sensor-based energy conservation and used LED bulbs: - 1. Administrative building-18 nos, 2. Library-12 nos, 3. Digital library-12 nos, 4. Girls Hostel- 10 nos, 5. Class rooms-28 nos,

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2019	Nil	1	05/06/2019	1	Cleaning Drive	Environmental awareness	60
2019	Nil	1	21/06/2020	1	International Yoga Day	Good Health	130
2019	Nil	1	11/09/2019	1	International Brotherhood Day	Unity in diversity	142
2019	Nil	1	31/10/2019	1	Run for Unity	Unity in diversity	121
2020	Nil	1	09/02/2020	1	Road Safety Day	Self protection	120

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
LKMSU, Constitution	28/11/1994	<p>The Institution has a Prescribe code of conduct for student teachers and administrators and other staffs as follows. There is a constitution of LKMSU, which was published on 28/11/1994 for students and there is a govt. Guidelines in respect of teaching and non-teaching staff for govt. and provincialized colleges of Assam. Follow up: - As per constitutional guidelines, students have maintained rules and regulations of the constitution of LKMSU. Teaching and non-teaching staff of the college has maintained their duties as per the guidelines of higher education departments, Govt. of Assam. 1) The code of conduct is displayed on the Website 2) There is a committee to monitor to the code of conduct 3) College organizes Professional ethics programmes for Students and other staff also. 4)</p>

Annual awareness programmes on code of conduct are organized.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World environment day	05/06/2019	05/06/2019	76
Independence day	15/08/2019	15/08/2019	92
World literacy day	08/09/2019	08/09/2019	63
National voter's day	25/01/2020	25/01/2020	75
Republic day	26/01/2020	26/01/2020	71

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College initiated for the greening the campus are as follows - 1.Use of Bicycles, 2.Pedestrians' Friendly pathways, 3.Ban on use of plastic 4. landscaping with trees and plants,5.Create a garden.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 1. Title of the Practice yoga 2. Objective of the Practice: - There are mainly Objectives of yoga as Follows- (a) To enable the student to have good health. (b) To Practice mental hygiene. (c) To emotional stability. (d) To integrate moral values, (e)To attain higher level of consciousness, (3) The Practice: yoga can prepare students physically and mentally for the integration of their physical, mental and spiritual faculties so that the student can became healthier, saner and more integrated members of the society and of the nation. Yoga education can enhance all the activities of the students, be it academics or sport or social. Yoga techniques Provide improve attention in studies, better stamina and co-ordination for sports and a heightened awareness and balance attitude for social activities. (4) Limitations of yoga: - The risks of yoga. Mostly comprise injuries that are mainly physical and intense. Followings are the limitations of yoga and suggest to the students- a) Yoga can cause physical injuries. b) Yoga poses physical Risks. c) The Risk of having a stroke. d) Hot yoga is not for everybody. 7.3.1- Performance of the Institution The Lakhimpur Kendriya Mahandalaya adopted a model village i.e. Borimuri Bodo gaon about 2 km distance from the college. The NSS unit volunteers of the college rendered. their service continuously. The NSS unit organized educational awareness programme in the village. Best Practice-2 1. Title of the Practice:- Model village. 2. The college adopted a model village Borimuri Bodo gaon which is about 2 (Two) K.m. distance from the institution. The NSS unit of our collage rendered their services every year with three objectives' i.e. Environmental awareness, educational awareness and Health awareness, 3. The context.- It is very important to visit the model village, but due to busy schedule of the semester system provide part time visit for such activities. 4. Best Practice: - During this year the NSS unit has planted plant in the Campus of Bosmosi L.P. School on the day of "world environment Day and take necessary steps to protect the plants. 5. Success and problems:-In this year NSS unit of L.K.M. has organised awareness programme about Environment and they understand about the importance of environment. The problem is that the village people who work hard for their daily bread and they

unable to attend in time to learn something more about environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.lkmahavidyalaya.edu.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Title of the Practice :- Yoga 2. Objective of the Practice: - The main objectives of yoga are as follows- (a) To enable the student to have good health. (b) To Practice mental hygiene. (c) To emotional stability. (d) To integrate moral values, (e) To attain higher level of consciousness, The Practice: Lakhimpur Kendriya Mahavidyalaya is performing "Yoga" as the best practice for the students as well as faculties of the college. So the College organises different programmes in relating to it in collaboration with Vivekananda Kendra Kanyakumari ,Lakhimpur Bibhag. So the programmes of Yoga are held in College as the academic calendar of the institution. Moreover the interested yoga practitioners practices yoga in their home also in daily routine. Yoga can prepare students physically and mentally for the integration of their physical, mental and spiritual facilities so that the student can became healthier, saner and more integrated members of the society and of the nation. Yoga education can enhance all the activities of the students in academics or sport or social level. Yoga techniques provide improve attention in studies, better stamina and co-ordination for sports and a heightened awareness and balance attitude for social activities. Limitations of yoga: - The risks of yoga cause injuries that are mainly physical and intense. Followings are the limitations of yoga and suggestion to the students- a) Yoga can cause physical injuries. b) Yoga poses physical risks. c) The risk of having a stroke. d) Hot yoga is not for everybody and every age. Conclusion: Yoga refers to performing exercises to keep the body fit and fine. But it is more than that the systematic yoga practices not only eliminate and control several diseases but also keep the mind perfect, clean and peaceful. So the College is practicing yoga as the best practice for the development of students a sound physical and mental health.

Provide the weblink of the institution

<http://www.lkmahavidyalaya.edu.in>

8.Future Plans of Actions for Next Academic Year

Lakhimpur Kendriya Mahavidyalaya is a rural based college situated at the east corner of the district. The college is only 1 (one) stream i.e Arts. So in every moment it tries to develop in academic and infrastructural. The College building is constructed in low land from the very beginning. The College tries at utmost care for the upliftment of the students. Moreover the teaching staff of the College is very dynamic and energetic. The College is affiliated under the Dibrugarh University, so all the academic issues are maintained through it. As per the University rules or govt rules the institutions has formed around 32 committees or cells for smooth conducting of the college. Some times the state govt have sanctioned financial assistance for the up gradation of the college. So the College proposes to implement the future of action for the next academic year. Particularly college takes initiatives on need basis of the action taken place. For the next academic year the following actions have been taken for implementation - 1. To set up digital classrooms. 2. Trace on online and cashless admission. 3. Construction of Administrative building. 4. To open new science stream. 5. To provide internet facility to all Departments. 6. Renovation and beautification of the College Campus. 7. Suggestion for registration under Assam

Society Act 1860 of Alumni Association of the College. 8. Applying for UGC Scheme. 9. To activate the Committee/Cells for the next year, Particularly trace on community development and awareness programme. 10. Departmental Seminars and field project/ field study to be continued. 11. Improvement of Girls Hostel of the college. 12. Development of toilets both boys and girls. 13. To be continued of extension activities at adopted Village (Borimuri Bodo Gaon). 14. More extension activity on Sachatta (cleanliness) by the College. 15. Feedback system to be done in online mode.