YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	LAKHIMPUR KENDRIYA MAHAVIDYALAYA
• Name of the Head of the institution	Dr.Golap Sarma Boruah
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07636812860
• Mobile No:	9435085541
• Registered e-mail	lkmnlp@gmail.com
• Alternate e-mail	drgsboruah@gmail.com
• Address	Charaimoria
• City/Town	North Lakhimpur
• State/UT	Assam
• Pin Code	787032
2.Institutional status	
• Affiliated / Constitution Colleges	Affilated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Dibrugarh University**
• Name of the IQAC Coordinator	**Mr Suraj Chetry**
• Phone No.	**9854753490**
• Alternate phone No.	**9435085541**
• Mobile	**9854753490**
• IQAC e-mail address	**surajchetry2015@gmail.com**
• Alternate e-mail address	**lkmnlp@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.lkmahavidyalaya.edu.in/data/page/aqar-list
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.lkmahavidyalaya.edu.in/data/page/academic-calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**6.8**	**2004**	**15/09/2004**	**14/09/2009**
Cycle 2	**C**	**1.54**	**2019**	**15/07/2019**	**14/07/2024**

6.Date of Establishment of IQAC	**27/12/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lakhimpur Kendriya Mahavidyalaya	**Govt. of Assam**	**Govt. of Assam**	**2021-2022**	**27,38,176**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	03	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC chalks out the annual plan of action in the beginning of the session in association with the Curriculum innovative committee to conduct Departmental seminar internal Examination. 2. The IQAC monitors and documents the activities of different committees, clubs, cells etc. for harmonious development. 3. Organization of popular talk or programme. 4. To organize seminars, webinar, awareness programme or extension activity and workshop by the Institution.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Plantation inside and outside the college campus.	Yes
Popular talks on different topics will be organized.	Yes
Department are to organize at least two activities during the academic year.	Partially Done
Students induction programme is to be organized.	Yes at the beginning of the session.
Academic and administrative	Partially done

audit are to be conducted.	
E-governance are to be introduced in the college.	Yes
Career counseling and placement programme are to be conducted by IGC Cell.	Not Done
Inter- college competition on different fields to be joined/ organized	Not Done
Collaboration/MOU to be signed with colleges, Vivekananda Kendra, Stakeholders etc.	Yes
Regular updation of profiles in the college website.	Yes
To open a face book account in the name of college to update daily activities	Not Done
The rules of	Yes
To encourage faculty to do short term course, professional development programme, OC/RC, etc.	Yes
To submit the report of AISHE, Annual report of Dibrugarh University every year.	Yes
To organize seminars/Webinar and workshop by the Institution.	Yes
To organise a general meeting of ALUMNI Association for formation of New Executive Body	Yes
T o join in different workshop or Programme in respect of NEP.	Yes

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/03/2023

15.Multidisciplinary / interdisciplinary

The college follows the syllabus of Dibrugarh University in each subject that aims at multidisciplinary and holistic approach. The syllabus of different subjects includes multidisciplinary and holistic issues such as gender, climate change, Yoga, Environmental issues, computer knowledge, human as well as moral and spiritual values, professional ethics, etc. As the college is under the supervision of Dibrugarh University it does not have autonomy regarding formulation of its syllabus. However it plans to go for different add-on and vocational courses in accordance with the guideline of Dibrugarh University and NEP 2020 which will facilitate horizontal mobility among the students. Apart from the above mention the teachers try to provide multidisciplinary knowledge to the students in the class.

16.Academic bank of credits (ABC):

Academic Bank of Credit is a digital card that will hold academic information as well as credit for each student. It is a virtual storehouse that contains the information of the credits earned by individual students throughout their learning period. The college has not joined till date with the Academic Bank of Credit portal. As the college is affiliated under Dibrugarh University, the affiliating university will take the necessary step to fulfil the requirement of Academic Bank of Credit for the college. The college have planned to register in the coming period in accordance with affiliating university rules.

17.Skill development:

To promote skill development of the students the college has introduced the subjects like Travel and Tourism Management, National Service Scheme (NSS) and computer skill. Regarding these courses the college follows the curriculum of Dibrugarh University. These courses try to prepare the students to meet the requirements of industries and as well as for self-employment. It also tries to provide guidance to the students to achieve their soft skills so

that they can face different interviews and economic challenges with confidence.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college ensures that the teachers impart knowledge to the students in Assamese medium which is a part of Indian language system. The Department of Assamese also teaches ancient Assamese language, Pali, Prakrit and Sanskrit as a part of its major course. The college also organises Yoga training programs for both teaching and non-teaching staff and students to carry on the rich tradition of Yoga as a part of Indian culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework of affiliating university. The faculties prepare teaching plan at the beginning of each semester. They record the progress of the course regularly. Students are provided reading materials and they are assessed continuously through assignment, sessional examination and seminars.

20.Distance education/online education:

There are an open and Distance learning study centre under the Directorate of Open and Distance Learning, Dibrugarh University for the under Graduate students' with the following Disciplines both Honours and Non-honours.

Honours Subject: - Assamese, Education, Sociology and Political science.

Non-Honours subjects: - English, Economics. Assamese, Education, Sociology and Political science.

This centre run directly by the instruction and direction of open and distance Learning under Dibrugarh University Rules and regulations. There is no age bar for taking admission in this undergraduate three year degree course. The candidates' are eligible for taking admission after passing 10+2 stage from a recognized Board or Council. The three years degree course (U.G) run previously annual mode, but presently annual mode system has been converted to three year Semester System. After admission every student has to submit the Home assignment in every semester. The teaching material i.e.Self Learning Material (SLM) has also been provided by the concerned university regularly.

Extended Profile

1.Programme

1.1	1
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	553
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	126
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	133
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	26
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**26**

File Description	Documents
Data Template	**View File**

4.Institution

4.1 Total number of Classrooms and Seminar halls	**19**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3797151**
4.3 Total number of computers on campus for academic purposes	**24**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Lakhimpur Kendriya Mahavidyalaya follows the syllabus and curriculum prepared by Dibrugarh University as the college is affiliated under Dibrugarh University. At the beginning the class routine and internal academic calendars are distributed among the faculty members of the college. Each department prepares their own class routine and distributed among the departmental faculties and shares it. College academic calendar includes seminars, home assignments, field work, group discussions, festivals for students. The college is equipped with an up-to-date central library along with departmental libraries . To develop the student personality and communicative skills, the college conducts lectures, seminars, workshops , popular talks etc in time to time. The college also conducts some extension activities in Borimuri Bodo Gaon, (adopted village).**

- **Due to the second wave of COVID pandemic from April 2021,**

normal activities of the college were interrupted. The institution has made sure that the faculty members are available to the students through different digital modes like zoom cloud meetings, Google meet , Microsoft teams and What's App for the classes. Audio lectures and videos were also shared to students through What's App for the benefit of those students who were unable to attend the assigned classes for various reasons.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.lkmahavidyalaya.edu.in/data/page/programme-outcome

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous assessment is conducted through Sessional tests. The question paper for every internal examination is prepared by the respective departments and forwarded to the examination committee (Choice Based Credit System).The examination committee prepares the schedule of the exam , invigilation duties, question papers and procures necessary materials for the conduct of exams in various classrooms. The duty list and exam time table is notified and distributed among faculties for the smooth conduct of the exams. After the evaluation , marks are notified in the departmental notice board and evaluated answer scripts are shown to the students to find out their drawbacks. Thereafter answer scripts are keeping in every department for Internal Assessment (IA) records. Besides of this, the learning level of students are monitored through class tests, home assignments, group discussion, seminar presentation etc. Tutorial, Remedial classes are conducted for the slow learners. Counseling classes also provided for vocational guidance and personality development for the 6th semester students only. The Lockdown was announced for a second time from the 26th of April 2021. During the entire period of this lockdown, online classes were continued from 20th May, 2021 to 6th October, 2021 and examinations held. It is mentionable that all the guidelines are followed as Dibrugarh University guidelines and State government SOP in time to

time.

•

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.lkmahavidyalaya.edu.in/data/page/academic-calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics :-

The issues relevant to professional ethics are included in the syllabus of UG Classes. Different cells, wings of the college along with Students' Union participate in Governments function's like Independence Day, Republic Day International Yoga Day, Swash Bharat Abhijan, Constitutional Day, AIDS day etc. are organized by the Institute. Discipline and Punctuality are maintained among the employees (Teaching & Non-Teaching) through Bio Metric Machine and Attendance Register.

Gender: Various programs relating to gender issues are organized by the college in association with IQAC, NSS & Teachers Unit, such as International Women's Day, National Girls Child Day, Mother's Day etc. College provides a separate Common Room for Boys and Girls students.

Human Values:- Human values have many positive traits which help to create bones of humanity and to understand the essence of values. Lakhimpur Kendriya Mahavidyalaya inculcate human values to the students through various programs

Environment and Sustainability:-

The college has a Eco-Club to promote environmental and sustainability issues. To inculcate awareness about environment and sustainability among students, different programmes like World Environment Day,Plantation programs are organized by the college in association with IQAC, NSS, and students Union. Students are also actively involved in SwachhBharat Abhijan Mission.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

20

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

111

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Each department of the college has been conducting unit test, class test, sessional test in regular basis from very beginning of each semester. The teachers have assessed the students' learning level through evaluating the students and have arranged remedial andtutorial classes for slow learners and special classes for advance learner by the concern teachers. Moreover, students have assigned homework provide model questions and counseling them. Interactive sessions are periodically organised for better and effective addressing of different learning issues faced by students. Seminar presentations by students are also regularly held by each department to enhance understanding of the subject as well as to boast their confidence. Tutorial classes are also organised by the departments for addressing the challenges faced by slow learners and for better conceptual clarity of all learners.

File Description	Documents
Link for additional Information	[Nil](#)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
591	**26**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To develop the teaching learning experiences for the students and help them to enhance their critical and creative thinking abilities, analytical and problem-solving abilities and tackle their real-life problems and challenges. The college has applied various student centric methods.

In general faculty members of the college apply conventional lecture methods. In recent times they have shifted their teaching-learning method to student centric method to enhance the learning experience of the students by using modern technology such as PPT, Google classroom, zoom and other web-based materials. Besides, the faculty members are actively engaged in the classroom delivery, conversation and presentation by students. The students are encouraged to come forward with new information and idea to have dialogues on a subject or regarding presentation of the subject. Moreover they are engaged in different studies conducted by NGOs/organizations as volunteers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members of Lakhimpur Kendriya Mahavidyalaya uses the latest ICT tools to enable better and swift communication, presentation of ideas in an effective and relevant way and enhance the conventional teaching-learning process to make learning more interesting and student friendly.

1. The college has ICT Enabled Class room having projector which help in the e-learning process.

2. The Digital library (with OPAL facility) enables the students to find out the availability of books easily. It helps in accessing information from abroad, easy search and retrieval of information etc. The library also provides accessibility of e-resources through INFLIBNET to teachers.

3. The college has well equipped computer laboratories. The department of Education and Anthropology has their own laboratory for practical classes.

4. Students are encouraged to prepare presentation, assignments and project and field reports using MS Word, MS Power Point, MS Excel and other ICT tools.

5. Teacher took lecturers online on Google Classroom during the pandemic.

6. Teachers share reading materials, notes and e-books through WhatsApp and email.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[Nil](Nil)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

One of the evaluation systems is internal assessment and internal assessments are conducted in the college as a strategy to measure

the imported knowledge, understanding and skills attained by the learners. The college regularly conducts unit test, Class test, sessional examinations and home assignments as a part of formal assessment according to university guideline. Teachers monitor the attendance of students, their responses to tutorials, interest in field projects, participation in seminars, group discussions, involvement in practical, participation in the classroom teaching-learning process and timely submission of assignment etc. The notifications of internal examinations are circulated by the academic council.

Robust of Internal Examination in terms of frequency and mode –

i. The college conducts two sessional examinations as per the university guideline- 1st after the completions of 50 percent of the syllabi and 2nd, after completion of whole syllabi as well the respective teacher also conducts unit test after completion of each unit of the syllabi.

ii. As per guidelines presentation of seminar/group discussion is mandatory for each student.

iii. Besides, all teaching departments conduct discussion on model questions, important questions of each unit.

iv. Home assignments are also provided.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To ensure that the mechanism to address internal examination related grievances is transparent, time bound and efficient following measures have been adopted -

1. First of all, obtained scores are displayed in the departmental notice boards and evaluated answer scripts are shown to the students. In case of any grievance from students side the student can approach the class teacher/HODs.

2. Answer scripts of the students who lodge the grievance are re

evaluated by the same or another teacher of the department and intimate the marks to the students.

3. Students' grievances of any related to internal assessment or sessional examination marks redressed with transparency.

4. To resolve the grievances, students are allowed to interact with teacher.

5. Absentees in sessional or internal examinations are provided chance to appear in the internal examination.

6. The performance of the slow and advance learners are practically evaluated to know effect of special assistance provide to them.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the beginning of each semester/academic session teachers are communicated about the programs offered by the college in academic council meeting. Students are also made aware of the program and course outcomes of the program offered by the college in interaction session organized by the academic council/college authority at the outset of the commencement of each new session. Some mechanisms are followed by the college to communicate learning outcomes at the teachers and students as follows':

i. All departments are made available the hard copy of syllabi and learning and learning out comes for ready reference to teachers and students.

ii. Students are made aware of the learning out comes through induction programmed and personal communication.

The college authority is communicated about the importance of learning out comes in college Academic Committee meeting.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.lkmahavidyalaya.edu.in/data/page/programme-outcome
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers UG program in Arts Stream: These are 10 subjects (Departments courses/Programs) in the college. The college explicitly states all the programme and course out comes, display them on college website and also strives towards achieving the learning out comes objectively.

The curriculum of all programmes is framed by the affiliated University, the Dibrugarh University and the college adheres to the curricula. Learning outcome of each course is defined by the University in each course. The college takes care to identify the learning out comes from the course.

The programme out comes and course outcomes are displayed on college website.

The programme and course outcomes are mentioned in interact session before commencement of classes of each new session.

The details of the outcomes that are expected from each course are explained in the classes by the concerned teacher.

The teachers try to inculcate in students a quest for knowledge in adaptability to the developments in the surroundings as well as their subject matter.

Students are encouraged to ask questions and are imbibed in critical thinking so as to enable them to understand and analyze contemporary social, environmental and cultural problem.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.lkmahavidyalaya.edu.in/data/page/programme-outcome

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

133

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.lkmahavidyalaya.edu.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities 2021-22

In line with mission and vision statement of the college a strong network with the neighborhood has been established through various extension activities carried out by the institution. In view of the said mission a number of extension activities were undertaken to sensitize the students to social issues like environment, health, constitutional rights, women empowerment, etc. and has contributed immensely to their holistic development. Details of some activities are as follows:

NSS Unit –

Celebration of World environment day, International Yoga Day, NSS Foundation Day, National Youth Day, National Girl Child Day,

International Women's Day.

Conducted speech program on mental health(20/11/2021), Environmental awareness program(28/05/2022), Special seven days program.

Participated in Freedom Run on Gandhi Jayanti

Carried out cleanliness drive at railway station,

Eco Club -

Observance of World Brotherhood Day

Environmental awareness program on Bio-diversity conservation.

Political Science Department –

Observance of International Human Rights Day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1071

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Lakhimpur Kendriya Mahavidyalaya possesses various physical and academic facilities consisting of Laboratory, Library, Digital Classroom, Digital Conference Hall and Auditorium besides other essential infrastructures. The college has a well equipped computer laboratory and two other departmental laboratories. In addition, the existing departments along with the office have computers and internet facilities .The laboratories are maintained and regularly monitored by the Laboratory Assistants under the supervisions of the respective HoDs. The computer laboratory is regularly upgraded with soft ware packages and installed with antivirus packages.

The college is also furnished with well equipped classrooms, some of them with digital facilities including projectors, LCDs and white boards. Besides the college has an up-to-date indoor stadium to serve as a strong platform for physical fitness and organized District and State level competitions. The college has a Gymnasium to maintain physical fitness both the students and the staff. The college has fire extinguishers that are maintained and placed with safety norms. The college auditorium facilitates a powerful platform for upholding seminars, workshops, meetings and cultural activities of the college.

The college library is partially automated with software SOUL 2.0 having more than 13000 nos. of printed books along with Journals, Magazines, News paper and Reference books. The library is also well equipped with computers, printers, Xerox machine and a spacious reading room along with LAN. The library has an advisory committee for maintaining all round functioning of the library activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.lkmahavidyalaya.edu.in/data/page/mohan-chandra-roy-library

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Lakhimpur Kendriya Mahavidyalaya possesses adequate facilities for cultural activities, sports, games (indoor and out door), gymnasium and yoga centre for cultural activities and maintainance of physical fitness both for the faculty members as well as student community. .

The college had an auditorium which serves as a strong platform for upholding important seminars, workshops and primarily to boost up the cultural activities of the college especiall by the students.The college also has an up-to-date indoor stadium to serve as a strong platform for physical fitness and organized District and State level competitions. Besides, the college also has an outdoor complex in Plot-B for organizing and playing major games. Apart from these, the collegea Gymnasium to maintain physical fitness both the students and the teaching and non-teaching staff. The student community as well as the faculty members practise yoga under the guidance of the Yoga Centre of the college which is in collaboration with Vivekananda Kendra, Kanyakumari, Lakhimpur Bibhag.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24,45,423

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software: Soul.

Automation is a process of using machinery for easily working and saving human power and time, Our college Library is activited with Soul Software such as circulation, Cataloguing, acquisition , reference service and Making of Library user card.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.lkmahavidyalaya.edu.in/data/page/mohan-chandra-roy-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8498.50

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College Computer lab is well-equipped with branded PC's adequately equipped. Computer labs are well connected with internet to help students and faculty members to carry out their academic and other works. To secure and prevent data from internet abuse, network security solutions (Firewall, K7, Quick Heals etc), were installed in the computers. Institution has 31numbers of Computers controlled by Computer Lab. Cyberoam network security appliances include multiple features like Firewall – VPN (SSL VPN & IPSec), Gateway AntiVirus, Anti-Spyware & Anti-Spam, Intrusion Prevention System (IPS), Content & Application Filtering, Web Application Firewall, Application Visibility & Control, Bandwidth Management, Multiple Link Management for Load Balancing and Gateway Failover, over a single platform.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.lkmahavidyalaya.edu.in

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24,66,074

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Lakhimpur Kendriya Mahavidyalaya possesses various physical and academic facilities consisting of Laboratory, Library, Digital Classroom, Digital Conference Hall and Auditorium besides other essential infrastructures.The college is also furnished with well equipped classrooms, some of them with digital facilities including projectors, LCDs.The college library is partially automated with software SOUL 2.0 having more than 13000 nos. of printed books along with Journals, Magazines, News paper and Reference books. The library has an advisory committee for maintaining all round functioning of the library activities

For over all management and function,the college has few core committees like Governing Body, College Construction Committee, The Academic Council, Curriculum InnovativeCommittee, Internal Semester Monitoring Committee, Grievance Redrssal Cell, Admission Committee,Information and Career Guidance Cell, College Purchasing

Committee, NAAC Co-ordination Committee, Guardian Committee, NSS Unit(DU),I.Q.A.C, Seminar and Workshop Committee, Sexual Harassment VigilanceCommittee, Executive Committee, Electoral Literary Club, Excursion and Tour Committee, Website Networking Committee, Resource Mobilization Committee, Hostel Management Committee, Computer Laboratory Monitoring Committee,Interior Decoration Cell and Beautification Committee, Teachers' Council etc. to monitor and execute the matters related to administrative, infrastructure and academic.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.lkmahavidyalaya.edu.in/data/page/mohan-chandra-roy-library

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

108

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

E. None of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Lakhimpur Kendriya Mahavidyalaya has a very active and dynamic Students' Union (LKMSU). Lakhimpur Kendriya Mahavidyalaya Student's Union (LKMSU) is a body of very ethically and morally sound, politically conscious and socially committed students. The LKMSU is constituted and functions in accordance to the Constitution of LKMSU and under supervision of the college authority and the respective faculty in-charges. Objectives of the Students' Union is to promote mutual contact and spirit of oneness among students of the college. The students are motivated for democratic outlook by their active participation in the Students' Election held regularly through a transparent procedure, strictly adhering to the norms laid down by the Lyngdoh Committee. The different portfolio holders of the Students' Union played active role in maintaining the required discipline and decorum of the college. The LKMSU plays the most vital catalytic role for maintaining the much needed close and cordial relationship of the students with the college administration and teachers of the college. Besides organising and playing role in managing different in-house activities like, College Week, Inter College Debate Competition, talks, seminars, Games and Sports and cultural festivals.

File Description	Documents
Paste link for additional information	www.lkmahavidyalaya.edu.in
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of Lakhimpur Kendriya Mahavidyalaya is doing their duties and responsibility from the date of inception.Their sitting and activities doing well.The executive meeting of the committee helds quarterly after the lock down.The different cells of the alumni association are encouraged by them and made decesions in their general meeting. Two or three depts have already arranged the a departmental alumni meet in this academic year.Mostly a general meeting will be held in this year and will be formed a full executive body for the next coming days.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

Lakhimpur Kendriya Mahavidyalaya has been established against a strong demand of the local student, guardians and educationist for a mission of community development.

The college has committed and devoted to the community development through higher education, keeping in view of the present demand of education. The college community always tries to fulfill this demand. Healthy academic environment which is the aim of the governance is dependent on the prospective plans and strategies. The perspective plan adopted for the governance also works for the all round development of the college keeping in mind the aim of fulfilling college vision. In short the vision of the institution is "Miles to go before I sleep "and mission is the community development in all respects.

File Description	Documents
Paste link for additional information	www.lkmahavidyalaya.edu.in
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

According to the affiliating university rule the college has introduced CBCS Board which conducts all academic activities of the college, class routine and academic calendars are designed in the meeting .Moreover time table is fixed for major test, seminar, unit test etc. The administrative works are looked after by the principal. He also monitors the attendance of the teaching and non-teaching staff of the college. The vice-principal conducts meeting with HODs to discuss new techniques to improve the class room activities. The IQAC Co-coordinator looks after the academic activities of the college. He also encourages the teachers to participate in various Workshops, Seminars, Conferences, Professional Development Programmes, Short Term Course, Orientation Course, Refresher Courses and other academic activities and keep records of the same. The college has different committees, units, union to perform various activities of the college.

Due to the COVID-19, the classes could not be held in the first half of the session 2021-2022. The principal of the college discussed about the classes and examinations related issues with faculties and

office staff.

File Description	Documents
Paste link for additional information	www.lkmahavidyalaya.edu.in
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes ,the institution follows some strategic plan which are as under :-

1. Curriculum Development: - Curriculum is designed and developed by the affiliating university. The faculty members of each departments of the college try to follow the curriculum in the effective way for the students

2. Teaching and Learning: - Teaching and learning criterion is one of the important issues. The faculty members of the college take their classes as per the departmental class routine. The department conducts seminar, group discussion and examine the home assignments etc. Every department prepare course plan in per semester and develop the departmental class routine.

3. Examination and Evaluation: - Final examinations are conducted as per the affiliating university examination program. Two internal sessional examinations are conducted by the college for each semester.

4. Research and Development: - The faculty members of the college are encourage to organize and participate national, international and state level seminar, workshop etc. Moreover the faculty members of the college are asked to avail for major and minor research, project works and publish the same in research journals.

5. Admission of students: - In the college website prospectus are available. Online admission with cashless transaction is also available.

Library: - The process of digitization is going on. There are separate reading room for boys and girls. CCTV facilities are also available. Daily news paper Assamese and English, Journals are available in the college library

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	www.lkmahavidyalaya.edu.in / https://www.facebook.com/profilephp?id=100087257717637
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body: - Under the Assam Management Rules 2013, the college works directly as per the rules. The Principal works as a secretary of the Governing Body where president is appointed by the Higher Education Department, Government of Assam.

Moreover two university nominated members, two teachers representatives, one office representatives, three guardian members, Vice-principal of the college ,librarian and local MLA(Special Invitee) as a member of the governing body. It meets minimum three times in a year to discuss various issues of the college and resolutions are taken. The college follows strictly the norms and rules of Dibrugarh University and Director of Higher Education in terms of Appointment and Service Rules. Regarding new appointment the selection committee decides the meritoriousness of the candidate. Moreover the teaching and non-teaching staffs have the benefit of GPF, Gratuity and other benefits as applicable. The college follows transparent promotional policies through academic performance indicators (API) Apart from these resolutions following committees conduct all issues for smooth functioning of the institutions.

1. Vice principal, LKM

2. Coordinator of IQAC,LKM

3. Guardian committee, LKM

4. Head of the all department, LKM

5. Library committee, LKM

6. Office staff, LKM

7. CBCS Board, LKM

8. Student Union

9.Allumni Association.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	www.lkmahavidyalaya.edu.in / https://www.facebook.com/profilephp?id=100087257717637
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching and non-teaching staff there is a provision of Staff Welfare Fund which provide loan in minimum interest. For the welfare of the student the schemes of scholarship are provided by the government. The college encourages the teaching staff to participate in the PDP, FDP, RC, OC, Workshop, Seminar etc. Moreover the faculties enjoy Child Care Leave (CCL), Maternity Leave and Earned Leave etc. The College have a Teachers Unit which is affiliated under Assam College Teachers Association for the welfare of the teaching staff. AndNon teaching staff of the College have a unit

which is also affiliated under the All Assam College Employees' Association which provides welfare measures to the non teaching staff.The Librarian is also under the Assam College Librarians Association which provides the commitments to the college emplyee as well as society.

File Description	Documents
Paste link for additional information	www.lkmahavidyalaya.edu.in
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The authority of the college is very much concerned about the performance of teaching staffs through the quality assessing system as per the university guidelines. The feedback of the students on the faculties directly goes to all the heads of the department. Finally the principal of the institution prepares an annual report of faculty members and gives suggestion to develop their

performances.

Like the faculties, the performance of the non-teaching staff is also assessed with a prescribed format every year to monitor the performance. It helps to consider the promotion of the non teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college authority monitors all the expanses and income and keeps record for the same. The college conducts both internal and external financial audits regularly. After the audit, the report is being placed in the governing body meeting for due approval. The government audits are also done in due time. Till the date all the audits of the institution both internal and external audits are completed successfully.

However, in the session 2021-2022 the external and internal audit are not done due to the Covid-19 pandemic. This resulted further delay for financial audit .Moreover in the year 2021-2022 the college has conducted internal financial audit successfully.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The entire financial matters are conducted by the governing body of the college. Besides all sorts of account of expenditures are audited by the Government and Local auditors. To regulate the proper mechanism following points are applied :-

1. A budget is prepared for the whole year.

2. Fees structure is included in the budget.

3. Fees are collected by online mode.

4. All the payments made by the cheque or demand draft by DDO.

5. In case of heavy purchase, quotations are invited by the established firms.

6. Small purchase is done by the demand slips.

7. Governing body of the college constituted a construction committee which looks after the construction works.

8. Planning board is constituted as per UGC Guidelines.

9. Regarding salary of the sanction posts, UGC scale of pay disbursed by the govt. of Assam. For non sanction posts both teaching and non teaching staff ,the negotiable salary is paid as per the approval of the governing body.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays an important Role for the development of teaching learning process. The two activities of IQAC are as follows:

1. Provision of taking students feedback through Questionnaires.

2. Interactive session with guardians of the students to discuss various issues of the students on an efficient way.

3.Speech programme on 'Role of mental health in the overall development of students'

4.Celebration of 'National girl child day'

5.Celebration of 'International women's day' at Borimuri Bodo Gaon

6.Special seven days awareness program by NSS

File Description	Documents
Paste link for additional information	www.lkmahavidyalaya.edu.in
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The intuition is bound to follow the University guidelines strictly in teaching learning process. Two sessional examinations are conducted by the college. The final examination conducts by the affiliating university. After declaration of the university result the head of the institution calls a meeting to asses and reviews the result sheet and find out the weakness point for further

development.

As per set up of IQAC, feedback forms are distributed among the students which are the great source of collecting data in respect of teaching, learning structures and methodologies. The processing ways are as follows:-

1. Holdingsessional examinations as per academic calender.

.2. Finding the feedback report

3. Finding analysis and thereby solutions.

4. More outreach programe of alumni assciation along with the cells should be adopted.

Outcomes of the above stated operations with the full involvements of IQAC had carried a positive act in teaching learning process. The two remarkable example of institutional review and implementations of teaching learning reforms facilitated by IQAC are as under

1. The full involvement of CBCS Board in all academic issues of the college

2. Pattern of in-Semester examination should be scheduled to be held centrally.

File Description	Documents
Paste link for additional information	www.lkmahavidyalaya.edu.in
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Annual Gender sensitization action plan made by the college and teachers and students are participated in the District level workshop i.e. "Violence against Women and Girls" at Tyagkshetra, NL on 06/12/2021 where the total participants were 20 (Male-02,Femal-18).

On 24th January, 2022 NSS Unit of the College organised an awareness programme on "National Girls child Day"where total participants were 42 Nos of students and teachers of the College.

On 8th March, 2022 NSS and ECO club organised jointly International Women's Day at Borimuri Bodo gaon where a total number of 90 participants were present there including Teachers and Volunteers.

File Description	Documents
Annual gender sensitization action plan	Lakhimpur Kendriya Mahavidyalaya has taken an annual gender sensitization action plan for this year are follows- 1.Observation of International Womens Day,2.National Girls Child Day,3. National Mothers Day,4. An awareness programme on role of women in nation building.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.lkmahavidyalaya.edu.in , https://www.facebook.com/profile.php?id=100087257717637

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College follows waste recycling and management guidelines and has been rigorously practising these during various festivals and events organised in the college campus. The college used green waste bins to collect dry and wet waste respectively. Plastic bottles and other recyclable waste are collected in the red bins. The college follows a strict waste segregation system which is co-ordinated by college NSS unit and monitored by programme officer. The NSS unit of the college follows the waste management guidelines and has been rigorously practising these during various festivals and events organised in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	**E. None of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has providing an inclusive environment i.e. To lerance and harmony towards cultural, regional linguistic communal

socio-economies activities for the mental and hygienic environment development like: - child care awareness camps, literacy awareness camps, cultural and linguistic development programme in the college and outside the college also.

Cultural:

The college faculties and students celebrates Rongali Bihu a colourful programme (one day with Traditional dresses).

Communal:

A covid-19 awareness programme was organised by Lakhimpur Kendriya Mahavidyalaya at Borimuri bodo gaon on 18.03.2021 to 20.03.2021

Socio-economic development:

An educational awareness programme was organised by NSS Unit at Borimuri Bodo Gaon and the volunteers of the unit tries to teach them the alphabets and names of the illiterate women of the village . As a result at the end of the year it is found up to 80% women could able to write their name and alphabets. This is a great achievement for the NSS Unit and College as well.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution observed the following activities for the human values and professional ethics.

Activities Date andNumber of participants

(1) World environment day, 5th June, 2021 74 Nos

(2) International Yoga day 21st June,2021 130 Nos

(3) Independence day, 15th August, 2021 82 Nos

(4) World literacy day. 8th Sept,2021 60 Nos

(5) International Brotherhood Day 11th Sep, 2021 56 Nos

(6) National Voter's day. 25th Jan, 2022 71 Nos

(7) Republic day, 26th Jan, 2022, 52 Nos

(8) Sports facilities are provided to the students and cultural programme takes place for the students in time to time in every year.

(9) The college students participated in the various programmes i.e sports and cultural events conducted by the university during this year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates Commemorative days, events and festivals- like follows

(1) College week, covering 7 (seven) days where includes ? Major games, minor games, cultural programmes, Debating, symposia, one act play, etc, for the development of physical and mental health of the students.

(2) The college observed Swarasati Puja, Srimonta Sankardeva Tithi, Feteha e- Dwas Duham etc.

(3) As per direction of the Central and state govt. the college observed some of the events like ,Run for unity, swacchata Pakhek, Oath taking programmes of Students Union, cleanliness programmes in the College and outside the college in the every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

1. Title of the Practice "Yoga"

2. Objective of the Practice -

(a) To enable the student to have good health

(b) To Practice mental hygiene

(c) For emotional stability

(d) To integrate moral values

(3) The Practice: Yoga can prepare students physically and mentally fit for the integration of their physical, mental and spiritual development so that the student can became healthier, saner and more integrated members of the society. Yoga education can enhance all the activities of the students. Yoga techniques provide improve attention in studies, better stamina and co-ordination for sports and a heightened awareness and balance attitude for social activities.

;

Best Practice-2

1. Title of the Practice:- Adopted Model village.

2. The context.- It is very important to visit the model village, but due to busy schedule of the semester system provide a part time visit for extension activities.

3. Best Practice: - This year the NSS unit has planted plant in the Campus of Borimuri L.P. School on the day of "world environment Day" and have taken steps for protection.

4. Success and problems:- This year NSS unit of L.K.M. has organised awareness programme on necessity of Environment.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Title of the Practice:- Adopted Model village

The NSS Unit, Eco Club, Carrer Counselling Cell of our college is rendering their services every year with the three objectives-

(a) Environmental awareness,

(b) Educational awareness and

(c) Health awareness

2. The context: The College tries to upgrade the model village in all aspects though only three aspects have targeted to fill up the gap in utmost level. So the unit or the cells of the college organises different awareness programmes in the village in time to time.

3. Best Practice: The NSS Unit or the Eco Club arranges the programmes in collaboration with their Club or the SMC of the Borimuri Bodo LP School. On the day of "world environment Day" the NSS unit has planted plants in the Campus of Borimori L.P. School and an Awareness programme was held in presence of the villagers. On the other hand a mission have been taken to educate 100% literary of the Borimuri Bodo Gaon. So the Counselling Cell of the College have tried to organise awareness programme for it. As a result the College have achieved 60% female have gained literate through this mission.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

For the next academic year(2022-23) the following actions have been taken for implementation –

1. To set up digital classrooms.

2. Trace on online and cashless admission.

3. Construction of Administrative building.

4. To open new science stream.

5. To provide internet facility to all Departments.

6. Renovation and beautification of the College Campus.

7. Suggestion for registration under Assam Society Act 1860 of Alumni Association of the College.

8. Applying for UGC Scheme.

9. To activate the Committee/Cells for the next year,Particularly trace on community development and awareness programme.

10. Departmental Seminars and field project/ field study to be continued.

11. Improvement of Girls Hostel of the college.

12. Development of toilets both boys and girls.

13. To be continued of extension activities at adopted Village (Borimuri Bodo Gaon).

14. More extension activity on Swachhata(cleanliness) by the College.

15. Feedback system to be done in online mode.