



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**LAKHIMPUR KENDRIYA MAHAVIDYALAYA**

- Name of the Head of the institution **Dr.Golap Sarma Boruah**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07636812860**
- Mobile No: **9435085541**
- Registered e-mail **lkmlp@gmail.com**
- Alternate e-mail **drgsboruah@gmail.com**
- Address **Charaimoria**
- City/Town **North Lakhimpur**
- State/UT **Assam**
- Pin Code **787032**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Dibrugarh University**
- Name of the IQAC Coordinator **Mr Suraj Chetry**
- Phone No. **9854753490**
- Alternate phone No. **9435085541**
- Mobile **9854753490**
- IQAC e-mail address **surajchetry2015@gmail.com**
- Alternate e-mail address **lkmnlp@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.lkmahavidyalaya.edu.in/data/page/aqar-list>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.lkmahavidyalaya.edu.in/data/page/academic-calendar>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>C</b>	<b>1.58</b>	<b>2019</b>	<b>15/07/2019</b>	<b>14/07/2024</b>
<b>Cycle 1</b>	<b>C++</b>	<b>6.8</b>	<b>2004</b>	<b>15/09/2004</b>	<b>14/09/2009</b>

**6. Date of Establishment of IQAC**

**27/12/2004**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional/</b>	<b>Fee waiver</b>	<b>Govt of Assam</b>	<b>2022-23</b>	<b>19,845,65</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**No**

- Upload latest notification of formation of IQAC

**No File Uploaded**

**9.No. of IQAC meetings held during the year**      **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. The IQAC chalks out the annual plan of action in the beginning of the session in association with the Curriculum innovative committee to conduct Departmental seminar internal Examination. 2. IQAC monitors all the academic and departmental activities for the smooth functioning of the college. 3. IQAC associate and take part in all the events/ Programme of the college. 4. IQAC suggest for the upgradation and addition of more Books, Journals and e-content in the college Library. 5. IQAC has been trying to uplift the students in sports and Cultural activities by promoting them to participate in regional and national levels competition.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1 Plantation inside and outside the college campus.	Yes
2 Workshop/ talks on relevant topics will be organized.	Yes
3 Department are to conduct at least two activities during the academic year.	Partially done
4 Students induction programme is to be organized.	Yes at the beginning of the Session
5 Academic/administrative/Green/Energy audit are to be conducted.	Partially done
6 E-governance are to be facilitated and implemented in all aspects.	Yes
7 Career counseling and placement programme are to be conducted by ICG Cell.	Yes
8 Inter- college competition on different fields to be joined/ organized	Not Implemented
9 Collaboration/MOU to be signed with colleges, universities and Private sectors	Yes
10 Regular updation of profiles in the college website.	Yes
11 The rules of	Yes
12 To encourage faculty to do short term course, professional development programme, OC/RC, etc.	Yes
13 To submit the report of AISHE, Annual report of Dibrugarh University every year.	Yes
14 To organize seminars/Webinar and workshop by the Institution.	Yes

15 To organise a general meeting of ALUMNI Association for formation of New Executive Body	Yes
16 To join in different workshop or Programme in respect of NEP.	Yes
17 To Complete the new RCC building for classrooms.	Yes
18 Upgradation of the play ground,	On going
19 Construction of the college approach Road.	Yet to be done
20 Submission of proposal to open new science stream.	Yes
21 To provide internet facility for all Department	Yes
22 Renovation of the college canteen.	Yes

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	LAKHIMPUR KENDRIYA MAHAVIDYALAYA
• Name of the Head of the institution	Dr.Golap Sarma Boruah
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07636812860
• Mobile No:	9435085541
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• City/Town	North Lakhimpur
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• Pin Code	787032
<b>2.Institutional status</b>	
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• Type of Institution	Co-education
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• Alternate phone No.	9435085541				
• Mobile	9854753490				
• IQAC e-mail address	surajchetry2015@gmail.com				
• Alternate e-mail address	lkmnlp@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.lkmahavidyalaya.edu.in/data/page/aqar-list">https://www.lkmahavidyalaya.edu.in/data/page/aqar-list</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.lkmahavidyalaya.edu.in/data/page/academic-calendar">https://www.lkmahavidyalaya.edu.in/data/page/academic-calendar</a>				
<b>5.Accreditation Details</b>					
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Cycle 2	C	1.58	2019	15/07/2019	14/07/2024
Cycle 1	C++	6.8	2004	15/09/2004	14/09/2009
<b>6.Date of Establishment of IQAC</b>			27/12/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional/	Fee waiver	Govt of Assam	2022-23	19,845,65	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9.No. of IQAC meetings held during the year</b>			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		

been uploaded on the institutional website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. The IQAC chalks out the annual plan of action in the beginning of the session in association with the Curriculum innovative committee to conduct Departmental seminar internal Examination.</p> <p>2. IQAC monitors all the academic and departmental activities for the smooth functioning of the college.</p> <p>3. IQAC associate and take part in all the events/ Programme of the college.</p> <p>4. IQAC suggest for the upgradation and addition of more Books, Journals and e-content in the college Library.</p> <p>5. IQAC has been trying to uplift the students in sports and Cultural activities by promoting them to participate in regional and national levels competition.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		



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21 To provide internet facility for all Department	Yes
22 Renovation of the college canteen.	Yes
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022-23	16/02/2024
<b>15.Multidisciplinary / interdisciplinary</b>	

The college follows the syllabus of Dibrugarh University in each subject that aims at multidisciplinary and holistic approach. The syllabus of different subjects includes multidisciplinary and holistic issues such as gender, climate change, Yoga, Environmental issues, computer knowledge, human as well as moral and spiritual values, professional ethics, etc. As the college is under the supervision of Dibrugarh University it does not have autonomy regarding formulation of its syllabus. However it plans to go for different add-on and vocational courses in accordance with the guideline of Dibrugarh University and NEP 2020 which will facilitate horizontal mobility among the students. Apart from the above mention the teachers try to provide multidisciplinary knowledge to the students in the class.

#### **16.Academic bank of credits (ABC):**

Academic Bank of Credit is a digital card that will hold academic information as well as credit for each student. It is a virtual storehouse that contains the information of the credits earned by individual students throughout their learning period. The college has not joined till date with the Academic Bank of Credit portal. As the college is affiliated under Dibrugarh University, the affiliating university will take the necessary step to fulfil the requirement of Academic Bank of Credit for the college. The college have planned to register in the coming period in accordance with affiliating university rules.

#### **17.Skill development:**

To promote skill development of the students the college has introduced the subjects like Travel and Tourism Management, National Service Scheme (NSS) and computer skill. Regarding these courses the college follows the curriculum of Dibrugarh University. These courses try to prepare the students to meet the requirements of industries and as well as for self-employment. It also tries to provide guidance to the students to achieve their soft skills so that they can face different interviews and economic challenges with confidence.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college ensures that the teachers impart knowledge to the students in Assamese medium which is a part of Indian language system. The Department of Assamese also teaches ancient Assamese language, Pali, Prakrit and Sanskrit as a part of its major course. The college also organises Yoga training programs for both teaching and non-teaching staff and students to carry on the

rich tradition of Yoga as a part of Indian culture.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework of affiliating university. The faculties prepare teaching plan at the beginning of each semester. They record the progress of the course regularly. Students are provided reading materials and they are assessed continuously through assignment, sessional examination and seminars.

### **20.Distance education/online education:**

There are an open and Distance learning study centre under the Directorate of Open and Distance Learning, Dibrugarh University for the under Graduate students' with the following Disciplines both Honours and Non-honours.

Honours Subject: - Assamese, Education, Sociology and Political science.

Non-Honours subjects: - English, Economics. Assamese, Education, Sociology and Political science.

This centre run directly by the instruction and direction of open and distance Learning under Dibrugarh University Rules and regulations. There is no age bar for taking admission in this undergraduate three year degree course. The candidates' are eligible for taking admission after passing 10+2 stage from a recognized Board or Council. The three years degree course (U.G) run previously annual mode, but presently annual mode system has been converted to three year Semester System. After admission every student has to submit the Home assignment in every semester. The teaching material i.e. Self Learning Material (SLM) has also been provided by the concerned university regularly.

## **Extended Profile**

### **1.Programme**

1.1 1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 555

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 237

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 44

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 27

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 27

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>1</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>555</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>237</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>44</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>27</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	27
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	4420455
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	24
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Lakhimpur Kendriya Mahavidyalaya follows the rules and regulation prescribed by Dibrugarh University. All the guidelines, circulars are forwarded to the college through website. The college constitute a CBCS board which prepare Academic Calendar based on the Academic Calendar of Dibrugarh University. CBCS board also prepares the class routine and distributed it to the concerning departments. Each department prepares own class routine and syllabus are distributed among the faculties and a sketch of the course plan is prepared by each department and submitted to the Principal of the College. College academic calendar includes seminars, home assignments, field work, group discussions for students. Teachers must maintain Diary which is checked by the Principal of the college at the end of the Academic Year. The college is equipped with an up-to-date central library along with departmental libraries. To develop the student personality and

communicative skills, the college conducts lectures, seminars, workshops, popular talks etc in time to time. The college also conduct some extension activities in nearby villages specially Borimuri Bodo Gaon, (adopted village of the college). However field study, field trip and other extension activities have been taken by the different cells and committees of the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://lkmahavidyalaya.edu.in/data/page/academic-clandar">https://lkmahavidyalaya.edu.in/data/page/academic-clandar</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous assessment is conducted through sessional tests. The question paper for every internal examination is prepared by the respective department and forwarded to the examination committee (CBCS Board). The examination committee prepares the schedule of the exam, invigilation duties, question papers and procures necessary materials for the conduct of exams in various classrooms. The duty list and exam time table is notified and distributed among faculties for the smooth conduct of the exams. After the evaluation, marks are notified in the departmental notice board and evaluated answer scripts are shown to the students to find out their drawbacks. Thereafter answer scripts are kept in every department for Internal Assessment (IA) records. Besides of this, the learning level of students is monitored through class tests, home assignments, group discussion, seminar presentation etc. Tutorial, Remedial classes are conducted for the slow learners. Counseling classes also provided for vocational guidance and personality development for the 6th semester students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://lkmahavidyalaya.edu.in/data/page/academic-clandar">https://lkmahavidyalaya.edu.in/data/page/academic-clandar</a>



**1.1.3 - Teachers of the Institution****B. Any 3 of the above**

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

11

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Professional Ethics :-

The issues relevant to professional ethics are included in the syllabus of UG Classes. Different cells, wings of the college along with Students' Union participate in Governments function's like Independence Day, Republic Day International Yoga Day, Swash Bharat Abidjan, Constitutional Day, AIDS day etc. are organized by the Institute. Discipline and Punctuality are maintained among the employees (Teaching & Non-Teaching) through Bio Metric Machine and Attendance Register.

Gender: Various programs relating to gender issues are organized by the college in association with IQAC, NSS & Teachers Unit, such as International Women's Day, National Girls Child Day, and Mother's Day etc. College provides a separate Common Room for Boys and Girls students.

**Human Values:-** Human values have many positive traits which help to create bones of humanity and to understand the essence of values. Lakhimpur Kendriya Mahavidyalaya inculcate human values to the students through various programs

**Environment and Sustainability:-**

The college has an Echo-Club to promote environmental and sustainability issues. To inculcate awareness about environment and sustainability among students, different programmes like World Environment Day, Plantation programs are organized by the college in association with IQAC, NSS, and students Union. Students are also actively involved in Swash Bharat Abhijan Mission.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.lkmahavidyalaya.in/data/page/miscellaneous">https://www.lkmahavidyalaya.in/data/page/miscellaneous</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

99

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Each department of the college has been conducting unit test, class test, sessional test in regular basis from very beginning of each semester. The teachers have assessed the students' learning level through evaluating the students and have arranged remedial and tutorial classes for slow learners and special classes for advance learner by the concern teachers. Moreover, students have assigned homework provide model questions and counseling them. Interactive sessions are periodically organised for better and effective addressing of different learning issues faced by students. Seminar presentations by students are also regularly held by each department to enhance understanding of the subject as well as to boost their confidence. Tutorial classes are also organised by the departments for addressing the challenges faced by slow learners and for better conceptual clarity of all learners.

File Description	Documents
Link for additional Information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
555	27

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

To develop the teaching learning experiences for the students and help them to enhance their critical and creative thinking abilities, analytical and problem-solving abilities and tackle their real-life problems and challenges. The college has applied various student centric methods.

In general faculty members of the college apply conventional lecture methods. In recent times they have shifted their teaching-learning method to student centric method to enhance the learning experience of the students by using modern technology such as PPT, Google classroom, zoom and other web-based materials. Besides, the faculty members are actively engaged in the classroom delivery, conversation and presentation by students. The students are encouraged to come forward with new information and idea to have dialogues on a subject or regarding presentation of the subject. Moreover they are engaged in different studies conducted by NGOs/organizations as volunteers.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="http://lkmahavidyalaya.edu.in">lkmahavidyalaya.edu.in</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members of Lakhimpur Kendriya Mahavidyalaya uses the latest ICT tools to enable better and swift communication, presentation of ideas in an effective and relevant way and enhance the conventional teaching-learning process to make learning more interesting and student friendly.

1. The college has ICT Enabled Class room having projector which help in the e-learning process.

2. The Digital library (with OPAL facility) enables the students to find out the availability of books easily. It helps in accessing information from abroad, easy search and retrieval of information etc. The library also provides accessibility of e-resources through INFLIBNET to teachers.

3. The college has well equipped computer laboratories. The

department of Education and Anthropology has their own laboratory for practical classes.

4. Students are encouraged to prepare presentation, assignments and project and field reports using MS Word, MS Power Point, MS Excel and other ICT tools.

5. Teacher took lectures online on Google Classroom during the pandemic.

6. Teachers share reading materials, notes and e-books through WhatsApp and email.

7. The college has added a smart class room in this academic session to make learning more learner centric and effective. This will help the students to equip with latest technology in teaching learning processes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">Nil</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year



27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

31

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

A sound evaluation process plays a crucial role in the teaching-learning mechanism. Its linkages the whole teaching-learning process to the learning objectives. Each evaluation process is an instrument to judge the gained skills of every learner in process of teaching and learning. It encourages the students to undertake considerable goals in their academic journey. One of the evaluation system is internal assessment and internal assessments are conducted in the college as a strategy to measure the imported knowledge, understanding and skills attained by the learners. The college regularly conducts unit test, home assignment and sessional examinations as a part of formal assessment in each semester. Teachers monitor the attendance of students, their responses to tutorials, interest in field projects, participation in seminars, group discussions, involvement in practical, participation in the classroom teaching-learning process and timely submission of assignment etc.

The rules and regulations are circulated by the internal examination committee at the college by circulating notifications, circulars, notices and all other documents related to internal assessment received from affiliated University. The Sessional Examinations are conducted as per guideline of the affiliated University.

1. There are two Sessional examinations conducted by the college as per guidelines of the University
2. As per guidelines presentation of seminar/group discussion is mandatory for each student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">Nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Transparency of Internal Assessment at College level:

1. Each semester 2(two) sessional examinations as per university pattern.
2. Marks are displayed on the departmental notice board.

3. Students' grievances of any related to internal assessment or sessional examination marks redressed with transparency.
4. To resolve the grievances, students are allowed to interact with teacher.
5. Absentees in sessional or internal examinations are provided chance to appear in the internal examination.
6. The performance of the slow and advance learners are practically evaluated to know effect of special assistance provide to them.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.lkmahavidyalaya.edu.in">www.lkmahavidyalaya.edu.in</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the beginning of each semester/academic session teachers are communicated about the programs offered by the college in academic council meeting. Students are also made aware of the program and course outcomes of the program offered by the college in interaction session organized by the academic council/college authority at the outset of the commencement of each new session. Some mechanisms are followed by the college to communicate learning outcomes at the teachers and students as follows':

1. All departments are made available the hard copy of syllabi and learning and learning out comes for ready reference to teachers and students.
2. Students are made aware of the learning out comes through induction programmed and personal communication.

The college authority is communicated about the importance of learning out comes in college Academic Committee meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.lkmahavidyalaya.edu.in">www.lkmahavidyalaya.edu.in</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers UG program in Arts Stream: These are 10 subjects (Departments courses/Programs) in the college. The college explicitly states all the programme and course outcomes, display them on college website and also strives towards achieving the learning outcomes objectively.

The curriculum of all programmes is framed by the affiliated University, the Dibrugarh University and the college adheres to the curricula. Learning outcome of each course is defined by the University in each course. The college takes care to identify the learning outcomes from the course.

The programme outcomes and course outcomes are displayed on college website.

The programme and course outcomes are mentioned in the interaction session before commencement of classes of each new session.

The details of the outcomes that are expected from each course are explained in the classes by the concerned teacher.

The teachers try to inculcate in students a quest for knowledge in adaptability to the developments in the surroundings as well as their subject matter.

Students are encouraged to ask questions and are imbued in critical thinking so as to enable them to understand and analyze contemporary social, environmental and cultural problems.

Efforts are taken to enhance the learner's communication skills to exchange their ideas, thoughts and information

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.lkmahavidyalaya.edu.in">www.lkmahavidyalaya.edu.in</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

44

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://dibru.ac.in">https://dibru.ac.in.</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.lkmahavidyalaya.edu.in/miscellaneous>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In accordance with the mission and vision of the college a strong relation with the neighbouring communities has been established through various extension activities carried out by different cells and units of the college. A detailed account of these activities has been provided below.

- On 5th June, 2022 World Environment Day was celebrated at the college premise by the NSS unit, LKM in collaboration with Eco Club of the college.
- From 09-06-2022 to 15-06-2022 a special seven day programme was organised by the NSS unit in collaboration with Dept. of Education, LKM.

- The International Yoga Day was celebrated at the college by NSS on 21st June, 2022.
- Plantation programme was carried out at college playground by Eco club, LKM on 18th July,2022.
- An awareness programme on cyber security was organised at college campus by NSS unit, LKM on 3rd November,2022.
- Rashtriya Yuva Diwas and Rashtriya Kanya Shishu Diwas were celebrated by NSS unit, LKM respectively on 12th January and 24th January, 2023.
- International Women's Day was celebrated by IQAC and NSS unit,LKM on 8th March, 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08



File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

578

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities like Digital Class Room, Conference Hall, LCD projector, Class room with SMART board, Students' common room (Boys' and Girls'), Central Library (fully automated) with browsing centre, Computer Centre, Separate departmental compartments with internet facility, WI-Fi facility, Departmental libraries and laboratories.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/">https://www.lkmahavidyalaya.edu.in/data/page/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has moderate facilities for cultural activities, sports, games, gymnasium and Yoga centre to explore the talents in cultural and sports activities. The college has one auditorium, one indoor stadium, one outdoor sports complex, one gymnasium attached to the indoor stadium and one Yoga centre.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/">https://www.lkmahavidyalaya.edu.in/data/page/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/">https://www.lkmahavidyalaya.edu.in/data/page/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11,55,160

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Name of the ILMS Software: Soul.** Automation is a process of using machinery for easily working and saving human power and time, Our college Library is activated with Soul Software such as circulation, Cataloguing, acquisition , reference service and Making of Library user card.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/mohan-chandra-roy-library">https://www.lkmahavidyalaya.edu.in/data/page/mohan-chandra-roy-library</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

138680.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College Computer lab is well-equipped with branded PC's adequately equipped. Computer labs are well connected with internet to help students and faculty members to carry out their academic and other works. To secure and prevent data from internet abuse, network security solutions (Firewall, K7, Quick Heals etc), were installed in the computers. Institution has 31numbers of Computers controlled by Computer Lab. Cyberoam network security appliances include multiple features like Firewall - VPN (SSL VPN & IPSec), Gateway AntiVirus, Anti-Spyware & Anti-Spam, Intrusion Prevention System (IPS), Content & Application Filtering, Web Application Firewall, Application Visibility & Control, Bandwidth Management, Multiple Link Management for Load Balancing and Gateway Failover, over a single platform.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>

**4.3.2 - Number of Computers**

31

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

24,80,734

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Computer lab is well-equipped with branded PC's adequately equipped. Computer labs are well connected with internet to help students and faculty members to carry out their

academic and other works. To secure and prevent data from internet abuse, network security solutions (Firewall, K7, Quick Heals etc), were installed in the computers. Institution has 31 numbers of Computers controlled by Computer Lab. Cyberoam network security appliances include multiple features like Firewall - VPN (SSL VPN & IPsec), Gateway AntiVirus, Anti-Spyware & Anti-Spam, Intrusion Prevention System (IPS), Content & Application Filtering, Web Application Firewall, Application Visibility & Control, Bandwidth Management, Multiple Link Management for Load Balancing and Gateway Failover, over a single platform.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/">https://www.lkmahavidyalaya.edu.in/data/page/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

182

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0



File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**E. None of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

10

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

7

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Lakhimpur Kendriya Mahavidyalaya has a very active and dynamic Students' Union (LKMSU). Lakhimpur Kendriya Mahavidyalaya Student's Union (LKMSU) is a body of very ethically and morally sound, politically conscious and socially committed students. The LKMSU is constituted and functions in accordance to the Constitution of LKMSU and under supervision of the college authority and the respective faculty in-charges. Objectives of the Students' Union is to promote mutual contact and spirit of oneness among students of the college. The students are motivated for democratic outlook by their active participation in the Students' Election held regularly through a transparent procedure, strictly adhering to the norms laid down by the Lyngdoh Committee. The different portfolio holders of the Students' Union played active role in maintaining the required discipline and decorum of the college. The LKMSU plays the most vital catalytic role for maintaining the much needed close and cordial relationship of the students with the college administration and teachers of the college. Besides organising and playing role in managing different in-house activities like, College Week, Inter College Debate Competition, talks, seminars, Games and Sports and cultural festivals.

File Description	Documents
Paste link for additional information	<a href="http://www.lkmahaidyalaya.edu.in">www.lkmahaidyalaya.edu.in</a>
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the

**Institution participated during the year (organized by the institution/other institutions)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

131

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of Lakhimpur Kendriya Mahavidyalaya is doing their duties and responsibility from the date of inception. Their sitting and activities doing well. The executive meetings of the committee are held quarterly. The different cells of the alumni association are encouraged by them and made decisions in their general meeting. Most of the depts have already arranged the a departmental alumni meet in this academic year. A general meeting was held on 13.11.2023 where many plans and programme are taken for execution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Lakhimpur Kendriya Mahavidyalaya has been established against a strong demand of the local student, guardians and educationist for a mission of community development. The Institutional vision of the college is to create as a knowledge hub for the society by providing quality education. The college is trying to develop leadership, knowledge and skills, fundamental rights and duties to make the students compatible both national and global standard. The college also provides skill based vocational education for becoming self-reliant citizen and also assure employment guarantee in the competitive market cum knowledge economy irrespective of caste, creed, sex, religion, socio-economic condition etc.

The college has committed and devoted to the community development through higher education as it is the most demand of education in the present context. The college community always tries to fulfill this demand. In short the vision of the institution is the community development in all respects.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution supports the decentralized management system with proper and well defined guidelines. The management of the institution is governed by Governing Body (GB), consisting of President, Principal (Secretary), Two University Vice-Chancellor Nominee, Three Guardian Member, One Donor Member, Two Teaching Staff Representatives, One Non Teaching Staff Representative, Vice-Principal, Librarian of the college and Local MLA. (special

Invitee)

The institution promotes the culture of participative management by involving staff and students in policy making, Rules/Regulations regarding admission etc.

The Governing Body gives final approval and suggestions in all activities for the greater benefit of staff, students and society.

The CBCS Board conducts all academic activities of the college, class routine and academic calendars etc .Moreover time table is fixed for major test, seminar, unit test etc. The administrative works are looked after by the principal. The vice-principal conducts meeting with HODs to discuss new techniques to improve the class room activities. The IQAC Co-coordinator monitors the academic activities of the college and encourages the teachers in all academic activities and keep records of the same. The college has different committees, units, union to perform various activities of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution follows some strategic and inclusive plan prepared by the institution for the development of infrastructural facilities, curricular activities, and extension activities such as.

1. Multidisciplinary Institution as per NEP-2020.
2. Collaboration with local and Regional level organizations.
3. Implementation of Four Year under Graduate Programme as per the Dibrugarh University Guidelines.

1. Curriculum Development: - Curriculum is designed and developed by the affiliating university.

1. Teaching and Learning: -Since teaching and learning criterion is one of the important issues of the

institution. Hence the authority ensures its proper function.

2. **Examination and Evaluation:** - Final examinations are conducted as per the affiliating university examination program. Two internal Sessional examinations are conducted by the college for each semester. Practical examinations for some particular departments are also conducted by the college.
3. **Research and Development:** - The faculty members of the college are encourage to organize national, international and state level seminar, workshop etc.
4. **Admission of students:** - In the college website prospectus, online admission and cashless transaction are available.
5. **Library:** - The Library has separate reading room for boys and girls. Daily news paper both Assamese and English, Journals, are available in the college library.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college consists of GB, Principal, and Head of the Departments, Teaching and Non-teaching staffs, various supporting Cells/Committees and departments as its essential components

. The college functions in accordance with the rules and regulations of Governing Body and (Assam Management Rules 2013) of the Directorate of Higher Education, Government of Assam ,Dibrugarh University and UGC Guidelines regarding recruitment ,Service Rules

Promotion, curriculum and management etc.

Governing Body: -The college works directly. As per the rules, of Higher Education Department, Government of Assam..

Moreover two university nominated members, two teachers representatives, one office representatives, three guardian members, Vice-principal of the college ,librarian and local MLA (Special Invitee) as a member of the governing body. It meets minimum three times in a year to discuss various issues of the college and resolutions are taken. Apart from these resolutions following committees conduct all issues for smooth functioning of the institutions.

1. Vice principal, LKM deals with academic issues.

2.Coordinator of IQAC, LKM

3.Guardian committee, LKM

4.Head of the all Department, LKM

5. Library Committee, LKM

6.Office Staff, LKM

7.CBCS Board, LKM

8.Student Union, LKM

9. Alumni Association, LKM

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above



File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare measures to teaching and non-teaching of the college are as under:

1. Medical Allowance, Maternity Leave, Child Care Leave, Casual Leave, House Rent Allowance, GIS etc. are provided as per norms of Government of Assam.
2. Duty Leave to the concerned faculties who are assigned duties by the University or other Government Organizations.

Moreover, the additional facilities provided to teaching and non teaching staff of the college includes:-

1. Pure drinking water facility
2. Canteen, Sports, Computer and Wi-Fi facility
3. Workshops for faculty development, Yoga and Meditation
4. Medical and Health check- up facility
5. Employees Welfare Funds(LICI)
6. Grievance Redressal Cell for staff and students, Anti Ragging Squads and Prevention of sexual harassment at workplace.
7. Eco-club to make the environment clean and green

For teaching and non-teaching staff there is a provision of Staff Welfare Fund which provide loan in minimum interest.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/miscellaneous">https://www.lkmahavidyalaya.edu.in/miscellaneous</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance based appraisal system for the assessment of teaching staff which conducts regularly. The performance based appraisal system of the teaching and non

teaching staff is based on the feedback collected from them.

The authority of the college is very much concerned about the performance of teaching staffs through the quality assessing system as per the university guidelines. The authorities regularly checks up the dairy of the Teaching Staff and assess the progression of the course. The feedback of the students on the faculties is also done through IQAC and Feedback Committee The analyses report is placed before the Authority for necessary action. Finally the principal of the institution prepares an annual report of faculty members and gives suggestion to develop their performances.

Like the faculties, the appraisal system of non teaching staff is based on the annual performance on the basis of regularity, punctuality, performance, dedication and commitment of duties, Leadership skills, patience, job knowledge and understanding capabilities etc.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/miscellaneous">https://www.lkmahavidyalaya.edu.in/miscellaneous</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution regularly conducts internal and external audits at the end of each financial year. The college authority monitor all the expenses and income and keeps record for the same. The college conducts both internal and external financial audits regularly. After the audit, the report is being placed in the governing body meeting for due approval. The government audits are also done in due time. Till the date all the audits of the institution both internal and external audits are completed successfully.

The external audit is an independent verification of all the financial transaction from different heads such as admission fees, grants from UGC and Government of Assam etc. throughout the financial year. The external audit is done by a Chartered

Accountant appointed duly by the college.

The internal and external audit of the institution has been already completed and updated till date.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/miscellaneous">https://www.lkmahavidyalaya.edu.in/miscellaneous</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The entire financial matters are conducted by the governing body of the college. Besides all sorts of account of expenditures are audited by the Government and Local auditors. To regulate the proper mechanism following points are applied :-

1. A budget is prepared for the whole year.
- 2 Fees structure is included in the budget.
- 3 All the payments made by the cheque or demand draft by DDO.
- 4 In case of heavy purchase, quotations are invited by the

established firms.

5 Small purchases are done by the demand slips.

6 Governing body of the college constituted a construction committee which looks after the construction works. The management of fund for different development works is done by the purchasing committee, Resource Management and Maintenance Committee.

7 Planning board is constituted as per UGC Guidelines.

8. Regarding salary of the sanction post, UGC scale of pay disbursed by the Government of Assam. For non sanction post both teaching and non teaching staff, the negotiable salary is paid as per the approval of the governing body. 9. Financial decisions are taken by the GB and the Principal of the college acts as a Drawing and Disbursing Officer.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/miscellaneous">https://www.lkmahavidyalaya.edu.in/miscellaneous</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays an important Role for the development of teaching learning process. The two activities of IQAC are as follows:

1. Provision of taking students feedback through Questionnaires.
2. Interactive session with guardians of the students to discuss various issues of the students on an efficient way.
3. Speech programme on 'Role of mental health in the overall development of students'
4. Celebration of 'National girl child day'
5. Celebration of 'International women's day' at Borimuri Bodo

## Gaon

## 6.Special seven days awareness program by NSS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The intuition is bound to follow the University guidelines strictly in teaching learning process. Two sessional examinations are conducted by the college. The final examination conducts by the affiliating university. After declaration of the university result the head of the institution calls a meeting to asses and reviews the result sheet and find out the weakness point for further development.

As per set up of IQAC, feedback forms are distributed among the students which are the great source of collecting data in respect of teaching, learning structures and methodologies. The processing ways are as follows:-

1. Holding sessional examinations as per academic calender.
- .2. Finding the feedback report
3. Finding analysis and thereby solutions.
4. More outreach programe of alumni assciation along with the cells should be adopted.

Outcomes of the above stated operations with the full involvements of IQAC had carried a positive act in teaching learning process. The two remarkable example of institutional review and implementations of teaching learning reforms facilitated by IQAC are as under

1. The full involvement of CBCS Board in all academic issues of the college

2. Pattern of in-Semester examination should be scheduled to be held centrally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is no Gender discrimination against caste, religion, sex and sects being the higher position of education in the society of the country. The Lakhimpur Kendriya Mahavidyalaya believes that "Gender equity means respecting all people without discrimination regardless of their gender". It also means addressing gender inequalities that limit a person's ability to



access opportunities to achieve better health, education and economic opportunity based on their gender. The college has developed curricular and co-curricular activities facilitated to the Women in the college which helps people in examining the Personal attitude and beliefs and questioning realities.

1. Annual Gender sensitization action plan made by the college and teachers and students are participated in the programme i.e. "violence against women and Girls child"(A street play) in the occasion of International Women day, on 8th March 2023 venue:, Charaimoria NH15 By pass Road Market. The total participants from college were 35 (male-16, Femal-19) including students and large gathering of public in the market which was organized by NSS Unit of the college.

2. Specific facilities provided for the girl students in terms of Safety and security, counselling and separate common room is provided. A Recreation Room is also available for the girl students and for the female faculties of the college.

3. College maintained fast aid box for the students.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.lkmahavidyalaya.edu.in/data/page/nss-other-activities">www.lkmahavidyalaya.edu.in/data/page/nss-other-activities</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college follows waste recycling and management guidelines and has been rigorously practising these during various festivals and events organised in the college campus. The college used green waste bins to collect dry and wet waste respectively. Plastic bottles and other recyclable waste are collected in the red bins. The college follows a strict waste segregation system which is co-ordinated by college NSS unit and monitored by programme Officer. The NSS unit of the college follows the waste management guidelines and has been rigorously practising these during various festivals and events organised in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader,

B. Any 3 of the above

scribe, soft copies of reading material,  
screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has providing an inclusive environment i.e. Tolerance and harmony towards cultural, regional linguistic communal socio-economies activities for the mental and hygienic environment development like: - child care awareness camps, literacy awareness camps, cultural and linguistic development programme in the college and outside the college also.

**Cultural:**

The college faculties and students celebrate Rongali Bihu a colourful programme (one day with Traditional dresses).

**Socio-economic development:**

An educational awareness awareness programme was organised in this year and NSS volunteers of the college tries to write the alphabets and names of the illiterate women of the village Borimuri Bodo gaon. As a result at end the year 36 no's of old age women they can write their name without any hesitation. It is a great success of NSS volunteers of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution provide and observed the following activities:-

Activities Date Number of participants

(1) World environment day, 5th June 2022 70 no's

(2) International yoga day 21st June2022 130 no's

(3) Independence day 15th August 2022 80 no's

( 4) World literacy day. 8th sept.2022 65 no's

(5) International brotherhood Day 11sept. 2022 58 no's

(6) National voter's day. 25th January 2023 76 no's

(7) Republic day, 26th January 2023 62 no's

(8) Sports facilities provided to the students and also cultural program offers to the student time to time in the year.

(9) The college students participated in the various programmes conduct by the university during the every year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts**

**B. Any 3 of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

(1) College week, covering 7 (seven) days where includes ? Major games, minor games, cultural programmes, Debating, symposia, one at play, etc, for the development of physical and mental health of the students.

(2) The college observed "swarasati Puja" Srimonta Sankardeva Tithi, Feteha e- Dwas Duham, Bir Chilarai Divas, Rang Basanta Utsav etc.

(3) As per direction of the Central and stale govt. the college Observed some of the events like. Run for unity, swacchata Pakhek, odd taking programmes, cleanliness programmes in the College and outside the college in the every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice-1

1. Title of the Practice = "yoga"

2. Objective of the Practice:- To enable the student to have good health, To Practice mental hygiene, To emotional stability, To integrate moral values and To attain higher level of consciousness.

(3) The Practice: yoga can prepare students physically and mentally for the integration of their physical, mental and spiritual faculties so that the student can become healthier, saner and more integrated members of the society and of the nation. Yoga education can enhance all the activities of the students,

(4) Limitations of yoga: - The risks of yoga. Mostly comprise injuries that are mainly physical and intense. yoga needs to be practiced under proper guidance.

### Best Practice-2

1. Title of the Practice:- Model village.

2. The college adopted a model village Borimuri Bodo gaon" which is about 2 (Two) K.m. distance from the institution. The NSS unit of our collage rendered their services every year with three objectives' i.e. Environmental awareness, educational awareness and Health awareness,

3. The context.- It is very necessary to visit the model village for its development.

4. Best Practice: - During this year the NSS unit has planted plant in the Campus of Borimori L.P. School on the day of "world environment Day.

5. Success and problems:- NSS unit of L.K.M. organised awareness programme every year on the importance of environment.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Lakhimpur Kendriya Mahandyalaya adopted a model village i.e. Borimuri Bodo gaon" about 2 km distance from the college. The NSS unit volunteers of the college have been rendering their services continuously. The objectives of NSS Unit of the college are to upgrade the village in three aspects i.e. Environmental awareness, Educational awareness and Health awareness. The NSS unit organized educational awareness programme in the village and 30 No's of illiterate women's were made literate in this year 2022-2023. The college tries to upgrade the model village in all aspect in connection with the above mentioned objectives.



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Lakhimpur Kendriya Mahavidyalaya follows the rules and regulation prescribed by Dibrugarh University. All the guidelines, circulars are forwarded to the college through website. The college constitute a CBCS board which prepare Academic Calendar based on the Academic Calendar of Dibrugarh University. CBCS board also prepares the class routine and distributed it to the concerning departments. Each department prepares own class routine and syllabus are distributed among the faculties and a sketch of the course plan is prepared by each department and submitted to the Principal of the College. College academic calendar includes seminars, home assignments, field work, group discussions for students. Teachers must maintain Diary which is checked by the Principal of the college at the end of the Academic Year. The college is equipped with an up-to-date central library along with departmental libraries. To develop the student personality and communicative skills, the college conducts lectures, seminars, workshops , popular talks etc in time to time . The college also conduct some extension activities in nearby villages specially Borimuri Bodo Gaon, (adopted village of the college). However field study, field trip and other extension activities have been taken by the different cells and committees of the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://lkmahavidyalaya.edu.in/data/page/academic-clandar">https://lkmahavidyalaya.edu.in/data/page/academic-clandar</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Continuous assessment is conducted through sessional tests.**

The question paper for every internal examination is prepared by the respective department and forwarded to the examination committee (CBCS Board). The examination committee prepares the schedule of the exam, invigilation duties, question papers and procures necessary materials for the conduct of exams in various classrooms. The duty list and exam time table is notified and distributed among faculties for the smooth conduct of the exams. After the evaluation, marks are notified in the departmental notice board and evaluated answer scripts are shown to the students to find out their drawbacks. Thereafter answer scripts are kept in every department for Internal Assessment (IA) records. Besides of this, the learning level of students is monitored through class tests, home assignments, group discussion, seminar presentation etc. Tutorial, Remedial classes are conducted for the slow learners. Counseling classes also provided for vocational guidance and personality development for the 6th semester students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://lkmahavidyalaya.edu.in/data/page/academic-clandar">https://lkmahavidyalaya.edu.in/data/page/academic-clandar</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on

**programs during the year**

11

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Professional Ethics :-**

The issues relevant to professional ethics are included in the syllabus of UG Classes. Different cells, wings of the college along with Students' Union participate in Governments function's like Independence Day, Republic Day International Yoga Day, Swash Bharat Abidjan, Constitutional Day, AIDS day etc. are organized by the Institute. Discipline and Punctuality are maintained among the employees (Teaching & Non-Teaching) through Bio Metric Machine and Attendance Register.

**Gender:** Various programs relating to gender issues are organized by the college in association with IQAC, NSS & Teachers Unit, such as International Women's Day, National Girls Child Day, and Mother's Day etc. College provides a separate Common Room for Boys and Girls students.

**Human Values:-** Human values have many positive traits which help to create bones of humanity and to understand the essence of values. Lakhimpur Kendriya Mahavidyalaya inculcate human values to the students through various programs

**Environment and Sustainability:-**

The college has an Echo-Club to promote environmental and sustainability issues. To inculcate awareness about environment and sustainability among students, different programmes like World Environment Day, Plantation programs are organized by the college in association with IQAC, NSS, and students Union. Students are also actively involved in

**Swash Bharat Abhijan Mission.**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

26

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.lkmahavidyalaya.in/data/page/miscellaneous">https://www.lkmahavidyalaya.in/data/page/miscellaneous</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

99

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity****2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

Each department of the college has been conducting unit test, class test, sessional test in regular basis from very beginning of each semester. The teachers have assessed the students' learning level through evaluating the students and have arranged remedial and tutorial classes for slow learners and special classes for advance learner by the concern teachers. Moreover, students have assigned homework provide model questions and counseling them. Interactive sessions are periodically organised for better and effective addressing of different learning issues faced by students. Seminar presentations by students are also regularly held by each department to enhance understanding of the subject as well as to boost their confidence. Tutorial classes are also organised by the departments for addressing the challenges faced by slow learners and for better conceptual clarity of all learners.

File Description	Documents
Link for additional Information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
555	27

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To develop the teaching learning experiences for the students and help them to enhance their critical and creative thinking abilities, analytical and problem-solving abilities and tackle their real-life problems and challenges. The college has applied various student centric methods.

In general faculty members of the college apply conventional lecture methods. In recent times they have shifted their teaching-learning method to student centric method to enhance the learning experience of the students by using modern technology such as PPT, Google classroom, zoom and other web-based materials. Besides, the faculty members are actively engaged in the classroom delivery, conversation and presentation by students. The students are encouraged to come forward with new information and idea to have dialogues on a subject or regarding presentation of the subject. Moreover they are engaged in different studies conducted by NGOs/organizations as volunteers.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="http://lkmahavidyalaya.edu.in">lkmahavidyalaya.edu.in</a>



2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members of Lakhimpur Kendriya Mahavidyalaya uses the latest ICT tools to enable better and swift communication, presentation of ideas in an effective and relevant way and enhance the conventional teaching-learning process to make learning more interesting and student friendly.

1. The college has ICT Enabled Class room having projector which help in the e-learning process.

2. The Digital library (with OPAL facility) enables the students to find out the availability of books easily. It helps in accessing information from abroad, easy search and retrieval of information etc. The library also provides accessibility of e-resources through INFLIBNET to teachers.

3. The college has well equipped computer laboratories. The department of Education and Anthropology has their own laboratory for practical classes.

4. Students are encouraged to prepare presentation, assignments and project and field reports using MS Word, MS Power Point, MS Excel and other ICT tools.

5. Teacher took lecturers online on Google Classroom during the pandemic.

6. Teachers share reading materials, notes and e-books through WhatsApp and email.

7. The college has added a smart class room in this academic session to make learning more learner centric and effective. This will help to the students to equip with latest technology in teaching learning processes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">Nil</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

31

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A sound evaluation process plays a crucial role in the teaching-learning mechanism. Its linkages the whole teaching-learning process to the learning objectives. Each evaluation process is an instrument to judge the gained skills of every learner in process of teaching and learning. It encourages the students to undertake considerable goals in their academic journey. One of the evaluation system is internal assessment and internal assessments are conducted in the college as a strategy to measure the imported knowledge, understanding and skills attained by the learners. The college regularly conducts unit test, home assignment and sessional examinations as a part of formal assessment in each semester. Teachers monitor the attendance of students, their responses to tutorials, interest in field projects, participation in seminars, group discussions, involvement in practical, participation in the classroom teaching-learning process and timely submission of assignment etc.

The rules and regulations are circulated by the internal examination committee at the college by circulating notifications, circulars, notices and all other documents related to internal assessment received from affiliated University. The Sessional Examinations are conducted as per guideline of the affiliated University.

1. There are two Sessional examinations conducted by the college as per guidelines of the University
2. As per guidelines presentation of seminar/group discussion is mandatory for each student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">Nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

#### Transparency of Internal Assessment at College level:

1. Each semester 2(two) sessional examinations as per university pattern.
2. Marks are displayed on the departmental notice board.
3. Students' grievances of any related to internal assessment or sessional examination marks redressed with transparency.
4. To resolve the grievances, students are allowed to interact with teacher.
5. Absentees in sessional or internal examinations are provided chance to appear in the internal examination.
6. The performance of the slow and advance learners are practically evaluated to know effect of special assistance provide to them.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.lkmahavidyalaya.edu.in">www.lkmahavidyalaya.edu.in</a>

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the beginning of each semester/academic session teachers are communicated about the programs offered by the college in academic council meeting. Students are also made aware of the program and course outcomes of the program offered by the college in interaction session organized by the academic council/college authority at the outset of the commencement of each new session. Some mechanisms are followed by the college to communicate learning outcomes at the teachers and students as follows':

1. All departments are made available the hard copy of syllabi and learning and learning out comes for ready reference to teachers and students.
2. Students are made aware of the learning out comes through induction programmed and personal communication.

The college authority is communicated about the importance of learning out comes in college Academic Committee meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.lkmahavidyalaya.edu.in">www.lkmahavidyalaya.edu.in</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers UG program in Arts Stream: These are 10 subjects (Departments courses/Programs) in the college. The college explicitly states all the programme and course out comes, display them on college website and also strives towards achieving the learning out comes objectively.

The curriculum of all programmes is framed by the affiliated University, the Dibrugarh University and the college adheres to the curricula. Learning outcome of each course is defined by the University in each course. The college takes care to identify the learning out comes from the course.

The programme out comes and course outcomes are displayed on college website.

The programme and course outcomes are mentioned in the interact session before commencement of classes of each new session.

The details of the outcomes that are expected from each course are explained in the classes by the concerned teacher.

The teachers try to inculcate in students a quest for knowledge in adaptability to the developments in the surroundings as well as their subject matter.

Students are encouraged to ask questions and are imbued in critical thinking so as to enable them to understand and analyze contemporary social, environmental and cultural problem.

Efforts are taken to enhance the learner's communication skills to exchange their ideas, thoughts and information

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.lkmahavidyalaya.edu.in">www.lkmahavidyalaya.edu.in</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

44

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://dibru.ac.in">https://dibru.ac.in</a>

<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://www.lkmahavidyalaya.edu.in/miscellaneous">https://www.lkmahavidyalaya.edu.in/miscellaneous</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
Nil	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

08



File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In accordance with the mission and vision of the college a strong relation with the neighbouring communities has been established through various extension activities carried out by different cells and units of the college. A detailed account of these activities has been provided below.

- On 5th June, 2022 World Environment Day was celebrated at the college premise by the NSS unit, LKM in collaboration with Eco Club of the college.
- From 09-06-2022 to 15-06-2022 a special seven day programme was organised by the NSS unit in collaboration with Dept. of Education, LKM.
- The International Yoga Day was celebrated at the college by NSS on 21st June, 2022.
- Plantation programme was carried out at college playground by Eco club, LKM on 18th July, 2022.
- An awareness programme on cyber security was organised at college campus by NSS unit, LKM on 3rd November, 2022.
- Rashtriya Yuva Diwas and Rashtriya Kanya Shishu Diwas were celebrated by NSS unit, LKM respectively on 12th January and 24th January, 2023.
- International Women's Day was celebrated by IQAC and NSS unit, LKM on 8th March, 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

08

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

578

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

01

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities like Digital Class Room, Conference Hall, LCD projector, Class room with SMART board, Students' common room (Boys' and Girls'), Central Library (fully automated) with browsing centre, Computer Centre, Separate departmental compartments with internet facility, WI-Fi facility, Departmental libraries and laboratories.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/">https://www.lkmahavidyalaya.edu.in/data/page/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has moderate facilities for cultural activities, sports, games, gymnasium and Yoga centre to explore the talents in cultural and sports activities. The college has one auditorium, one indoor stadium, one outdoor sports complex, one gymnasium attached to the indoor stadium and one Yoga centre.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/">https://www.lkmahavidyalaya.edu.in/data/page/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

24

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/">https://www.lkmahavidyalaya.edu.in/data/page/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11,55,160

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software: Soul. Automation is a process of using machinery for easily working and saving human power and time, Our college Library is activated with Soul Software such as circulation, Cataloguing, acquisition, reference service and Making of Library user card.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/mohan-chandra-roy-library">https://www.lkmahavidyalaya.edu.in/data/page/mohan-chandra-roy-library</a>
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>138680.00</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College Computer lab is well-equipped with branded PC's adequately equipped. Computer labs are well connected with internet to help students and faculty members to carry out their academic and other works. To secure and prevent data from internet abuse, network security solutions (Firewall, K7, Quick Heals etc), were installed in the computers. Institution has 31numbers of Computers controlled by Computer Lab. Cyberoam network security appliances include multiple features like Firewall - VPN (SSL VPN & IPsec), Gateway AntiVirus, Anti-Spyware & Anti-Spam, Intrusion Prevention System (IPS), Content & Application Filtering, Web Application Firewall, Application Visibility & Control, Bandwidth Management, Multiple Link Management for Load Balancing and Gateway Failover, over a single platform.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>

#### 4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24,80,734

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Computer lab is well-equipped with branded PC's adequately equipped. Computer labs are well connected with internet to help students and faculty members to carry out their academic and other works. To secure and prevent data from internet abuse, network security solutions (Firewall, K7, Quick Heals etc), were installed in the computers. Institution has 31numbers of Computers controlled by Computer Lab. Cyberoam network security appliances include multiple features like Firewall - VPN (SSL VPN & IPSec), Gateway AntiVirus, Anti-Spyware & Anti-Spam, Intrusion Prevention System (IPS), Content & Application Filtering, Web Application Firewall, Application Visibility & Control,



**Bandwidth Management, Multiple Link Management for Load Balancing and Gateway Failover, over a single platform.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/data/page/">https://www.lkmahavidyalaya.edu.in/data/page/</a>

## **STUDENT SUPPORT AND PROGRESSION**

### **5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**182**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**0**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

E. None of the above

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

7

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Lakhimpur Kendriya Mahavidyalaya has a very active and dynamic Students' Union (LKMSU). Lakhimpur Kendriya Mahavidyalaya Student's Union (LKMSU) is a body of very ethically and morally sound, politically conscious and socially committed students. The LKMSU is constituted and functions in accordance to the Constitution of LKMSU and under supervision of the college authority and the respective faculty in-charges. Objectives of the Students' Union is to promote mutual contact and spirit of oneness among students of the college. The students are motivated for democratic outlook by their active participation in the Students' Election held regularly through a transparent procedure, strictly adhering to the norms laid down by the Lyngdoh Committee. The different portfolio holders of the Students' Union played active role in maintaining the required discipline and decorum of the college. The LKMSU plays the most vital catalytic role for maintaining the much needed close and cordial relationship of the students with the college administration and teachers of the college. Besides organising and playing role in managing different in-house activities like, College Week, Inter College Debate Competition, talks, seminars, Games and Sports and cultural festivals.

File Description	Documents
Paste link for additional information	<a href="http://www.lkmahaidyalaya.edu.in">www.lkmahaidyalaya.edu.in</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

131

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of Lakhimpur Kendriya Mahavidyalaya is doing their duties and responsibility from the date of inception. Their sitting and activities doing well. The executive meetings of the committee are held quarterly. The different cells of the alumni association are encouraged by them and made decisions in their general meeting. Most of the depts have already arranged the a departmental alumni meet in this academic year. A general meeting was held on 13.11.2023 where many plans and programme are taken for execution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and

## mission of the institution

Lakhimpur Kendriya Mahavidyalaya has been established against a strong demand of the local student, guardians and educationist for a mission of community development. The Institutional vision of the college is to create as a knowledge hub for the society by providing quality education. The college is trying to develop leadership, knowledge and skills, fundamental rights and duties to make the students compatible both national and global standard. The college also provides skill based vocational education for becoming self-reliant citizen and also assure employment guarantee in the competitive market cum knowledge economy irrespective of caste, creed, sex, religion, socio-economic condition etc.

The college has committed and devoted to the community development through higher education as it is the most demand of education in the present context. The college community always tries to fulfill this demand. In short the vision of the institution is the community development in all respects.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution supports the decentralized management system with proper and well defined guidelines. The management of the institution is governed by Governing Body (GB), consisting of President, Principal (Secretary), Two University Vice-Chancellor Nominee, Three Guardian Member, One Donor Member, Two Teaching Staff Representatives, One Non Teaching Staff Representative, Vice-Principal, Librarian of the college and Local MLA. (special Invitee)

The institution promotes the culture of participative management by involving staff and students in policy making, Rules/Regulations regarding admission etc.

The Governing Body gives final approval and suggestions in all activities for the greater benefit of staff, students and society.

The CBCS Board conducts all academic activities of the college, class routine and academic calendars etc. Moreover time table is fixed for major test, seminar, unit test etc. The administrative works are looked after by the principal. The vice-principal conducts meeting with HODs to discuss new techniques to improve the class room activities. The IQAC Co-coordinator monitors the academic activities of the college and encourages the teachers in all academic activities and keep records of the same. The college has different committees, units, union to perform various activities of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution follows some strategic and inclusive plan prepared by the institution for the development of infrastructural facilities, curricular activities, and extension activities such as.

1. Multidisciplinary Institution as per NEP-2020.
  2. Collaboration with local and Regional level organizations.
  3. Implementation of Four Year under Graduate Programme as per the Dibrugarh University Guidelines.
1. Curriculum Development: - Curriculum is designed and developed by the affiliating university.
1. Teaching and Learning: -Since teaching and learning criterion is one of the important issues of the institution. Hence the authority ensures its proper function.
  2. Examination and Evaluation: - Final examinations are conducted as per the affiliating university examination program. Two internal Sessional examinations are conducted by the college for each semester. Practical examinations for some particular departments are also conducted by the college.



3. **Research and Development:** - The faculty members of the college are encourage to organize national, international and state level seminar, workshop etc.
4. **Admission of students:** - In the college website prospectus, online admission and cashless transaction are available.
5. **Library:** - The Library has separate reading room for boys and girls. Daily news paper both Assamese and English, Journals, are available in the college library.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college consists of GB, Principal, and Head of the Departments, Teaching and Non-teaching staffs, various supporting Cells/Committees and departments as its essential components

. The college functions in accordance with the rules and regulations of Governing Body and (Assam Management Rules 2013) of the Directorate of Higher Education, Government of Assam ,Dibrugarh University and UGC Guidelines regarding recruitment ,Service Rules

Promotion, curriculam and management etc.

Governing Body: -Tthe college works directly. As per the rules, of Higher Education Department, Government of Assam..

Moreover two university nominated members, two teachers representatives, one office representatives, three guardian members, Vice-principal of the college ,librarian and local MLA (Special Invitee) as a member of the governing body. It meets minimum three times in a year to discuss various issues

of the college and resolutions are taken. Apart from these resolutions following committees conduct all issues for smooth functioning of the institutions.

1. Vice principal, LKM deals with academic issues.

2.Coordinator of IQAC, LKM

3.Guardian committee, LKM

4.Head of the all Department, LKM

5. Library Committee, LKM

6.Office Staff, LKM

7.CBCS Board, LKM

8.Student Union, LKM

9. Alumni Association, LKM

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare measures to teaching and non-teaching of the college are as under:

1. Medical Allowance, Maternity Leave, Child Care Leave, Casual Leave, House Rent Allowance, GIS etc. are provided as per norms of Government of Assam.
2. Duty Leave to the concerned faculties who are assigned duties by the University or other Government Organizations.

Moreover, the additional facilities provided to teaching and non teaching staff of the college includes:-

1. Pure drinking water facility
2. Canteen, Sports, Computer and Wi-Fi facility
3. Workshops for faculty development, Yoga and Meditation
4. Medical and Health check- up facility
5. Employees Welfare Funds(LICI)
6. Grievance Redressal Cell for staff and students, Anti Ragging Squads and Prevention of sexual harassment at workplace.
7. Eco-club to make the environment clean and green

For teaching and non-teaching staff there is a provision of Staff Welfare Fund which provide loan in minimum interest.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/miscellaneous">https://www.lkmahavidyalaya.edu.in/miscellaneous</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution has performance based appraisal system for the assessment of teaching staff which conducts regularly. The performance based appraisal system of the teaching and

non teaching staff is based on the feedback collected from them.

The authority of the college is very much concerned about the performance of teaching staffs through the quality assessing system as per the university guidelines. The authorities regularly checks up the dairy of the Teaching Staff and assess the progression of the course. The feedback of the students on the faculties is also done through IQAC and Feedback Committee The analyses report is placed before the Authority for necessary action. Finally the principal of the institution prepares an annual report of faculty members and gives suggestion to develop their performances.

Like the faculties, the appraisal system of non teaching staff is based on the annual performance on the basis of regularity, punctuality, performance, dedication and commitment of duties, Leadership skills, patience, job knowledge and understanding capabilities etc.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/miscellaneous">https://www.lkmahavidyalaya.edu.in/miscellaneous</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution regularly conducts internal and external audits at the end of each financial year. The college authority monitor all the expanses and income and keeps record for the same. The college conducts both internal and external financial audits regularly. After the audit, the report is being placed in the governing body meeting for due approval. The government audits are also done in due time. Till the date all the audits of the institution both internal and external audits are completed successfully.

The external audit is an independent verification of all the financial transaction from different heads such as admission fees, grants from UGC and Government of Assam etc. throughout

the financial year. The external audit is done by a Chartered Accountant appointed duly by the college.

The internal and external audit of the institution has been already completed and updated till date.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/miscellaneous">https://www.lkmahavidyalaya.edu.in/miscellaneous</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The entire financial matters are conducted by the governing body of the college. Besides all sorts of account of expenditures are audited by the Government and Local auditors. To regulate the proper mechanism following points are applied :-

1. A budget is prepared for the whole year.
- 2 Fees structure is included in the budget.

3 All the payments made by the cheque or demand draft by DDO.

4 In case of heavy purchase, quotations are invited by the established firms.

5 Small purchases are done by the demand slips.

6 Governing body of the college constituted a construction committee which looks after the construction works. The management of fund for different development works is done by the purchasing committee, Resource Management and Maintenance Committee.

7 Planning board is constituted as per UGC Guidelines.

8. Regarding salary of the sanction post, UGC scale of pay disbursed by the Government of Assam. For non sanction post both teaching and non teaching staff, the negotiable salary is paid as per the approval of the governing body. 9. Financial decisions are taken by the GB and the Principal of the college acts as a Drawing and Disbursing Officer.

File Description	Documents
Paste link for additional information	<a href="https://www.lkmahavidyalaya.edu.in/miscellaneous">https://www.lkmahavidyalaya.edu.in/miscellaneous</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays an important Role for the development of teaching learning process. The two activities of IQAC are as follows:

1. Provision of taking students feedback through Questionnaires.

2. Interactive session with guardians of the students to discuss various issues of the students on an efficient way.

3. Speech programme on 'Role of mental health in the overall development of students'



4.Celebration of 'National girl child day'

5.Celebration of 'International women's day' at Borimuri Bodo Gaon

6.Special seven days awareness program by NSS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The intuition is bound to follow the University guidelines strictly in teaching learning process. Two sessional examinations are conducted by the college. The final examination conducts by the affiliating university. After declaration of the university result the head of the institution calls a meeting to asses and reviews the result sheet and find out the weakness point for further development.

As per set up of IQAC, feedback forms are distributed among the students which are the great source of collecting data in respect of teaching, learning structures and methodologies. The processing ways are as follows:-

1. Holding sessional examinations as per academic calender.
- .2. Finding the feedback report
3. Finding analysis and thereby solutions.
4. More outreach programe of alumni assciation along with the cells should be adopted.

Outcomes of the above stated operations with the full involvements of IQAC had carried a positive act in teaching learning process. The two remarkable example of institutional review and implementations of teaching learning reforms facilitated by IQAC are as under

1. The full involvement of CBCS Board in all academic issues of the college

2. Pattern of in-Semester examination should be scheduled to be held centrally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is no Gender discrimination against caste, religion, sex and sects being the higher position of education in the

society of the country. The Lakhimpur Kendriya Mahavidyalaya believes that "Gender equity means respecting all people without discrimination regardless of their gender". It also means addressing gender inequalities that limit a person's ability to access opportunities to achieve better health, education and economic opportunity based on their gender. The college has developed curricular and co-curricular activities facilitated to the Women in the college which helps people in examining the Personal attitude and beliefs and questioning realities.

1. Annual Gender sensitization action plan made by the college and teachers and students are participated in the programme i.e. "violence against women and Girls child"(A street play) in the occasion of International Women day, on 8th March 2023 venue:, Charaimoria NH15 By pass Road Market. The total participants from college were 35 (male-16, Femal-19) including students and large gathering of public in the market which was organized by NSS Unit of the college.

2. Specific facilities provided for the girl students in terms of Safety and security, counselling and separate common room is provided. A Recreation Room is also available for the girl students and for the female faculties of the college.

3. College maintained fast aid box for the students.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.lkmahavidyalaya.edu.in/data/page/nss-other-activities">www.lkmahavidyalaya.edu.in/data/page/nss-other-activities</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power**

**D. Any 1 of the above**

efficient equipment	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>The college follows waste recycling and management guidelines and has been rigorously practising these during various festivals and events organised in the college campus. The college used green waste bins to collect dry and wet waste respectively. Plastic bottles and other recyclable waste are collected in the red bins. The college follows a strict waste segregation system which is co-ordinated by college NSS unit and monitored by programme Officer. The NSS unit of the college follows the waste management guidelines and has been rigorously practising these during various festivals and events organised in the college campus.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://www.lkmahavidyalaya.edu.in">https://www.lkmahavidyalaya.edu.in</a>
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	<p><b>B. Any 3 of the above</b></p>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution has providing an inclusive environment i.e.**

Tolerance and harmony towards cultural, regional linguistic communal socio-economies activities for the mental and hygienic environment development like: - child care awareness camps, literacy awareness camps, cultural and linguistic development programme in the college and outside the college also.

#### Cultural:

The college faculties and students celebrate Rongali Bihu a colourful programme (one day with Traditional dresses).

#### Socio-economic development:

An educational awareness programme was organised in this year and NSS volunteers of the college tries to write the alphabets and names of the illiterate women of the village Borimuri Bodo gaon. As a result at end the year 36 no's of old age women they can write their name without any hesitation. It is a great success of NSS volunteers of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution provide and observed the following activities:-

Activities Date Number of participants

(1) World environment day, 5th June 2022 70 no's

(2) International yoga day 21st June2022 130 no's

(3) Independence day 15th August 2022 80 no's

( 4 ) World literacy day. 8th sept.2022 65 no's

(5) International brotherhood Day 11sept. 2022 58 no's

(6) National voter's day. 25th January 2023 76 no's

(7) Republic day, 26th January 2023 62 no's

(8) Sports facilities provided to the students and also cultural program offers to the student time to time in the year.

(9) The college students participated in the various programmes conduct by the university during the every year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

(1) College week, covering 7 (seven) days where includes ? Major games, minor games, cultural programmes, Debating, symposia, one at play, etc, for the development of physical and mental health of the students.

(2) The college observed "swarasati Puja" Srimonta Sankardeva Tithi, Feteha e- Dwas Duham, Bir Chilarai Divas, Rang Basanta Utsav etc.

(3) As per direction of the Central and stale govt. the college Observed some of the events like. Run for unity, swacchata Pakhek, odd taking programmes, cleanliness programmes in the College and outside the college in the every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per

NAAC format provided in the Manual.

Best Practice-1

1. Title of the Practice = "yoga"

2. Objective of the Practice:- To enable the student to have good health, To Practice mental hygiene, To emotional stability, To integrate moral values and To attain higher level of consciousness.

(3) The Practice: yoga can prepare students physically and mentally for the integration of their physical, mental and spiritual faculties so that the student can become healthier, saner and more integrated members of the society and of the nation. Yoga education can enhance all the activities of the students,

(4) Limitations of yoga: - The risks of yoga. Mostly comprise injuries that are mainly physical and intense. yoga needs to be practice under proper guidance.

Best Practice-2

1. Title of the Practice:- Model village.

2. The college adopted a model village Borimuri Bodo gaon" which is about 2 (Two) K.m. distance from the institution. The NSS unit of our collage rendered their services every year with three objectives' i.e. Environmental awareness, educational awareness and Health awareness,

3. The context.- It is very necessary to visit the model village for its development.

4. Best Practice: - During this year the NSS unit has planted plant in the Campus of Borimori L.P. School on the day of "world environment Day.

5. Success and problems:- NSS unit of L.K.M. organised awareness programme every year on the importance of environment.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Lakhimpur Kendriya Mahandyalaya adopted a model village i.e. Borimuri Bodo gaon" about 2 km distance from the college. The NSS unit volunteers of the college have been rendering their services continuously. The objectives of NSS Unit of the college are to upgrade the village in three aspects i.e. Environmental awareness, Educational awareness and Health awareness. The NSS unit organized educational awareness programme in the village and 30 No's of illiterate women's were made literate in this year 2022-2023. The college tries to upgrade the model village in all aspect in connection with the above mentioned objectives.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

1. Completion of the construction of administrative building,
2. To set up new classrooms.
3. Upgradation of the play ground,
4. Construction of the college approach Road.
5. Submission of proposal to open new science stream.
6. To provide internet facility for all Department

7. Renovation of the college canteen.
8. Renovation of Toilet and Urinal for Teaching staff and students.
9. Renovation of student's common rooms.
10. Expansion of Library facilities both for teacher and students.
11. Upgradation of indoor sports facilities for the students.
12. Renovation of permanent auditorium.
13. Preparation for execute NEP 2020 from the next session.